



TAMIL NADU PUBLIC SERVICE COMMISSION

Advertisement No.727

Notification No.18 /2025

Date:02.12.2025

Assistant Public Prosecutor, Grade-II

Applications are invited only through online mode for direct recruitment to the post of Assistant Public Prosecutor, Grade-II in Prosecution Department.

1. Important Instructions:

1.1. Candidates to ensure their eligibility for the examination:

All candidates are requested to carefully read the "Instructions to Applicants" available in the Commission's website www.tnpsc.gov.in and this Notification. The candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to the examination. Their admission to all stages of the examination will be purely provisional, subject to their satisfying the eligibility conditions. Mere admission to the preliminary examination, main examination, certificate verification, interview, inclusion of name in the selection list will not confer on the candidates any right to appointment. The Commission reserves the right to reject candidature at any stage, after due process even after selection has been made, if a wrong claim or violation of rules or instructions is confirmed.

1.2. Important Dates and Time:

Date of Notification		02.12.2025
Last date and time for submission of online application		31.12.2025 at 11.59 P.M
Application correction window period		From 04.01.2026 12.01 A.M to 06.01.2026 11.59 P.M
Date and Time of Examination		
Type of Examination	Date	Time
Preliminary Examination	15.02.2026	09.30 am to 12.30 pm
Main Examination	Will be announced at the time of the declaration of the results of the preliminary examination.	

1.3. How to Apply:

1.3.1. One Time Registration and Online Application:

Candidates are required to apply online by using the Commission's website www.tnpscexams.in. The candidate needs to register himself / herself first at the One Time Registration (OTR) platform available on the Commission's website and then proceed to fill the online application for the examination. If the candidate is already registered, he / she can proceed straightway to fill the online application for the examination.

1.3.2. Application Correction Window:

After the last date for submission of online application, the Application Correction Window will open for three days from 04.01.2026 to 06.01.2026. During this period, candidates will be able to edit the details in their online application. After the last date of the Application Correction Window period, no modification will be allowed in the online application.

1.3.3. The detailed instructions regarding how to apply and the examination centres are available in Annexure I of this Notification.

1.3.4. Any claim by the candidate after the submission of an online application will not be entertained.

1.4. Banned Items:

1.4.1. Candidates are not allowed to bring mobile phone, pager or any electronic equipment or programmable device or storage media like pen drive, smart watches, watches with in-built memory notes, rings with in-built memory notes etc., or camera or Bluetooth devices or communication chips or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device into the examination hall / room. Candidates are not allowed to bring non-electronic devices such as P&G Design Data Book, mathematical and drawing instruments, log tables, stencils of maps, slide rules, books, notes, loose sheets, guides, rough sheets, hand bags into the examination hall/room.

1.4.2. If they are found to have any such things or instruments, they will not be allowed to write the examination, besides invalidation of the answer sheet and/or debarment and/or rejection of candidature. If it is considered necessary, they will be subjected to a thorough physical search including frisking on the spot.

1.4.3. Candidates are advised, in their own interest, not to bring any of the banned items including mobile phones to the venue of the examination, as arrangements for safekeeping of the same cannot be assured.

2. Warning:

2.1. All the recruitments by the Tamil Nadu Public Service Commission are purely merit-based. The Tamil Nadu Public Service Commission hereby cautions the candidates against touts and agents who may cheat, by making false promises of securing jobs through unfair means. The Tamil Nadu Public Service Commission shall not be responsible or liable for any loss that may be caused to any candidate on account of indulging in any sort of dealings with such unscrupulous elements.

2.2. Candidates are solely responsible for their claims in the online application. They cannot blame service providers like internet cafes / browsing centers / common service centers for the mistakes made while applying online for recruitment. Candidates are advised to check the filled-in online application before finally submitting the same.

3. Post and Vacancies:

Post	Post Code	Name of the Department	Distribution of vacancies		Number of vacancies	Level of pay
Assistant Public Prosecutor, Grade-II	1797	Prosecution	GT (G)	9	61	Level 22 (CPS)
			GT (G) (PSTM)	3		
			GT (G) (LD/LC/DF/AC)	1		
			GT (W)	5		
			GT (W) (PSTM)	1		
			BC(OBCM) (G)	10		
			BC(OBCM) (G) (PSTM)	2		
			BC(OBCM) (W)	4		
			BC(OBCM) (W) (PSTM)	1		
			BC(M) (G)	1		
			BC(M) (W)	1		
			MBC/DC (G)	7		
			MBC/DC (G) (PSTM)	2		
			MBC/DC (W)	2		
			MBC/DC (W) (LD/LC/DF/AC)	1		

		SC (G)	5	
		SC (G) (PSTM)	1	
		SC (W)	3	
		SC(A) (G)	1	
		SC(A) (G) (LD/LC/DF/AC)	1	
Abbreviation: CPS - Contributory Pension Scheme.				

3.1. The number of vacancies and distribution of notified vacancies are tentative and is liable for modification, until the publication of the results of the Main examination. Whenever the vacancies are revised, the number of candidates selected for the successive stages will also be revised commensurately.

4. Eligibility Conditions:

4.1. Age Limit: (as on 01.07.2025)

The candidates should have completed the age of 26 years. The category wise maximum age limit and age concession details are given below.

4.1.1. Others (Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s and BCMs):

Name of the Post	Post code	Maximum Age (Should not have completed)	Age Concession		
			Persons with Benchmark Disability	Ex-Servicemen	Destitute Widow
Assistant Public Prosecutor, Grade-II	1797	36	46	50	No Maximum Age limit

4.1.2. SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s and BCMs:

Name of the Post	Post code	Maximum Age (Should not have completed)	Age Concession		
			Persons with Benchmark Disability	Ex-Servicemen	Destitute Widow
Assistant Public Prosecutor, Grade-II	1797	No Maximum Age limit			

Abbreviations:

BC(OBCM) - Backward Classes (Other than Backward Class Muslim)
BC(M) - Backward Class (Muslims)
MBC / DC - Most Backward Classes / Denotified Communities
SC - Scheduled Castes
SC(A) - Scheduled Castes (Arunthathiyars)
ST - Scheduled Tribes

4.1.3. No maximum age limit shall mean that the candidates should not have completed 60 years of age as on 1.7.2025 or at the time of selection / appointment to the post.

4.1.4. The above mentioned age concession will not apply to the Ex-Servicemen candidates who have already been recruited to any class or service or category, as per section 3 (j) (vii) of Tamil Nadu Government Servants (Conditions of Service) Act, 2016.

4.2. Supporting Documents:

4.2.1. The date of birth will be verified against the tenth standard (SSLC) or twelfth standard (HSC) mark sheet, issued by the Tamil Nadu Board of Secondary Education and Tamil Nadu Board of Higher Secondary Education respectively. Those candidates whose date of birth is not mentioned in their tenth standard / twelfth standard mark sheet must upload their Birth Certificate / Transfer Certificate / Degree mark sheets, instead of the tenth standard or twelfth standard marksheet. Any other form of evidence will

not be accepted. Failure to upload such a document shall result in the rejection of candidature after due process.

4.2.2. Candidates claiming age concession should upload the supporting documents for such a claim. Failure to upload such a document shall result in the rejection of candidature after due process

4.3. Educational Qualification and Experience (as on 02.12.2025)

- i. Must possess B.L., Degree of any University or Institution recognized by the University Grants Commission for the purpose of its grant;
- ii. Must be a member of the Bar and must have had active practice in Criminal Courts for a period of not less than 5 years

Explanation: The expression “active practice in Criminal Courts” shall include the period of service rendered by a person as a temporary Assistant Public Prosecutor, Grade-II

- iii. Must possess adequate knowledge of Tamil

Explanation: For this purpose, a person will be deemed to possess an adequate knowledge of Tamil if he has passed the S.S.L.C. Public Examination or its equivalent examination with Tamil as one of the languages or studied in the High School Course in Tamil Medium and passed S.S.L.C., Public Examination in Tamil Medium or passed the Second Class Language Test in Tamil conducted by the Tamil Nadu Public Service Commission

4.3.1. Second Proviso of Para 10 of “Instructions to Applicants” and section 21(2) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016 are not applicable to this post.

4.3.2. The qualification prescribed for this post should have been obtained by passing the required qualification in the order of studies, viz., 10th + HSC / Diploma or its equivalent + Bachelor’s degree+ B.L., Degree (3 years) or 10th + HSC / Diploma or its equivalent + B.L., Degree (Five years Integrated Course).

4.3.3. The candidates should possess the educational qualification and experience prescribed for the post, as on the date of notification.

4.3.4. Supporting Documents:

4.3.4.1. SSLC / HSC / Diploma / Degree / PG Degree / Provisional Degree Certificate / Consolidated Mark Sheet shall be accepted as proof of educational qualification.

4.3.4.2. In cases where the Degree / PG Degree Certificates had not been issued before the date of notification, candidates must upload proof of the publication of results of the respective qualification(s) on or before the date of notification in the form of Provisional Degree Certificate / Consolidated Mark Sheet / Certificate from the Head of the Institution / University in the format prescribed in Annexure VI.

4.3.4.3. Candidates claiming possession of qualification higher than that prescribed for a post, must upload certificates, issued on / before the date of notification, in support of such claim.

4.3.4.4. In cases where the duration of the prescribed educational / experience has been specified in the notification, any discrepancy between the claim in the application and the documents uploaded shall result in the rejection of candidature after due process.

4.3.4.5. In case the Degree Certificate is lost or is not immediately available for reasons to be specified, an extract from the Convocation Register will be accepted as evidence of qualification.

4.3.4.6. The candidates claiming equivalence of qualification should upload/submit a copy of the Government order failing which his / her candidature will be rejected after due process. The Government

orders relating to equivalence of qualification are available on the website of the Tamil Nadu State Council for Higher Education (www.tnsche.tn.gov.in).

4.3.4.7. Candidates must upload the Enrolment certificate issued by the Bar Council as a proof for member of the Bar.

4.3.4.8. Practice Certificate:

(a) Candidates should upload practice certificate at the time of submission of online application in the format available in Annexure-V of this notification in support of his / her claim of “had active practice in Criminal Courts for a period of not less than 5 years”.

(b) Criminal Courts means the High Courts, Courts constituted under any law, Courts of Session, Judicial Magistrates of the first class, and in any metropolitan area, Metropolitan Magistrates, Judicial Magistrates of the second class and Executive Magistrates.

(c) The Competent Authority to issue the practice certificate is Public Prosecutor, High Court of Madras, Additional Public Prosecutor, High Court of Madras, District Public Prosecutor, Additional Public Prosecutor, Special Public Prosecutor of the Directorate of the Prosecution and Senior Advocate.

(d) Senior Advocate means Advocate designated as Senior Advocate by the High Court of Madras in exercise of the powers conferred by section 16(2) of the Advocates Act, 1961.

(e) The period of study of M.L., Degree will not be excluded from the period of practice.

4.3.4.9. Failure to upload such documents supporting the claim shall result in rejection of candidature after due process.

4.4. Medical and Physical Standards:

4.4.1. Candidates selected for appointment to the post will be required to submit a certificate of physical fitness to the Appointing Authority at the time of joining the post.

4.4.2. The visual acuity of the candidates will have to be Standard – III or better. Candidates with defective vision should submit an Eye Fitness certificate from a qualified Eye Specialist working in a Government Hospital to the Appointing Authority at the time of joining the post.

4.4.3. Before appointment, candidates with disability shall be required to appear before a Medical Board constituted for assessment which will examine them and certify that they are fit for appointment to the service and their disability will not affect the effective performance of duty as a member of the service.

4.5. Suitable categories of Persons with Benchmark Disability:

4.5.1. The post of Assistant Public Prosecutor, Grade-II is identified as suitable for reservation to the Persons with Benchmark Disability as detailed below;

Suitable Category of Benchmark Disabilities			
LD, LC, DF, AC			
Abbreviations:			
LC	–	Leprosy Cured	DF – Dwarfism
LD	–	Locomotor Disability	AC – Acid attack victims

4.5.2. Persons with Benchmark Disability with only those categories of disabilities mentioned above shall be eligible to apply for the examination for this post under Persons with Benchmark Disability category. Therefore, candidates concerned are advised to read it carefully before applying appropriately for admission to the examination.

5. Plan of Examination:

5.1. The examination for the post of Assistant Public Prosecutor, Grade-II comprises of three successive stages:

- (i) Preliminary examination for the selection of candidates for Main examination;
- (ii) Main examination
- (iii) Interview.

5.2. Preliminary examination is meant to serve as a screening test only and the marks obtained in the preliminary examination by the candidates who are declared qualified for admission to the Main examination will not be counted for determining their final order of merit.

5.3. The Commission will draw a list of candidates to be qualified for the Main examination based on the criterion of minimum qualifying marks as mentioned in Para 6.1 of this Notification.

5.4. The number of candidates to be admitted to the Main examination will be 10 times the number of candidates to be recruited having regard to the rule of reservation of appointments. However, in each reservation group, all the candidates who secure the same marks as that of cut-off marks of their reservation group shall also be admitted to the Main examination, though the number of candidates to be admitted to the Main examination may exceed the 1:10 ratio.

5.5. Onscreen certificate verification will be conducted before admission to the Main examination. No supplemental list will be published in the place of rejected candidates or candidates who have failed to upload documents for onscreen certificate verification.

5.6. The practice certificate uploaded by the candidates will be verified by the Committee constituted by the Director of Prosecution during onscreen certificate verification. The Committee can reject the practice certificate of candidates who have not had active practice in Criminal Courts for the period of not less than 5 years after due process. The decision of the Committee is final.

5.7. The Main examination will consist of five papers in the subjects set out in Para 6.2 of this Notification. Out of which Paper-I will be qualifying in nature. Marks obtained in Paper II, Paper III, Paper IV and Paper V of Main examination and marks obtained in the Interview will be counted for ranking.

5.8 If the number of vacancies notified to be filled from any one or more of the reservation group(s) (viz., Scheduled Castes, Scheduled Castes (Arunthathiyar), Scheduled Tribes, Most Backward Classes / Denotified Communities, Backward Class (OBCM), Backward Class – Muslim and General Turn) is five and above, the number of candidates to be admitted to the Interview shall be two times the number of vacancies, based on the marks obtained by the candidates in the Main examination. Similarly, if the number of vacancies in any one or more of the reservation group(s) is four and below, the number of candidates to be admitted to the Interview of those reservation group(s) shall be three times the number of vacancies. The Interview will carry 60 marks (with no minimum qualifying marks).

5.9. The objective of the Interview is to assess the suitability of the candidate for the service by judging the candidate's personality, bearing, aptitude, general knowledge, technical knowledge etc.,

5.10. Marks obtained in Paper II, Paper III, Paper IV and Paper V of Main examination and marks obtained in the Interview will be counted for ranking. The final selection will be made based on the total marks obtained by the candidates in the Main examination Paper II, Paper III, Paper IV, Paper V and Interview taken together, subject to the rule of reservation of appointments.

5.11. Ranking Procedure:

5.11.1. The merit list or the ranking list shall be prepared on the basis of total marks obtained, by combining the marks secured by the candidates in the Main examination with the marks secured in the interview.

5.11.2. In case of two or more candidates scoring equal marks, the candidate senior in age shall be placed above in the merit list.

5.11.3. When the age too is the same, then the candidate securing higher marks in the Main examination shall be placed above in the merit list.

5.11.4. When the marks obtained in the Main examination are also equal, then the candidate who had submitted his application earlier to the Commission, as determined from the application number, shall be placed above in the merit list.

6. Scheme of Examination:

6.1. Preliminary Examination (Single Paper)

Subject	Standard	No. of Questions	Duration	Maximum Marks	Minimum Qualifying Marks		Type of Examination	Mode of Examination	Language of Question Paper
					SCs, SC(A)s STs, MBCs/DCs, BC(OBCM)s and BCMs	Others*			
(A) General Studies	Degree	75	3 Hours	300	90	120	Objective	OMR	Tamil and English
(B) Aptitude and Mental Ability Test	SSLC	25							
(C) Law	Degree	100							
Total		200							
*Others - Candidates not belonging to SCs, SC(A)s, STs, MBCs / DCs, BC(OBCM)s and BCMs									
OMR - Optical Mark Recognition									

6.1.1. The candidate who has secured less than the minimum marks for a pass prescribed for the paper, in the preliminary examination shall not be eligible to participate in the Main examination.

6.2. Main examination and Interview

Paper	Subject	Standard	Duration	Maximum Marks	Minimum Qualifying Marks		Mode of Examination	Language of Question Paper
					SCs, SC(A)s STs, MBCs/DCs, BC(OBCM)s and BCMs	Others*		
Paper I	Tamil Eligibility Test	SSLC	3 Hours	100	40	40	Descriptive	Tamil
Paper II	Law - I	Degree	3 Hours	100	120	160		Tamil and English
Paper III	Law - II		3 Hours	100				
Paper IV	Law - III		3 Hours	100				
Paper V	Law - IV		3 Hours	100				
Total (Paper II, III, IV and V)				400				
Interview				60	-			
Grand Total (Paper II, III, IV, V and Interview)				460	-			
* Others – Candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s and BCMs								

6.2.1. The subject papers of the Main examination shall be answered by the candidates either in English or Tamil. But writing the answers in more than one language (i.e., partly in English or partly in Tamil or any other language) will not be evaluated and also it will be invalidated.

6.3. The Main examination answer sheets of Paper II, Paper III, Paper IV and Paper V will be evaluated only if the candidate secures minimum qualifying marks in Paper I.

6.4. Appearance in all the papers of the Main examination and the Interview is compulsory. Candidates who have not appeared for any one or more papers of the Main examination, shall not be considered for selection, even if they secure the minimum qualifying marks for selection.

6.5. The candidate who has secured less than minimum qualifying marks prescribed for the Main examination shall not be eligible for interview.

6.6. The differently abled candidates can avail exemption from writing Paper I of the Main examination (Tamil Eligibility Test). Such candidates have to furnish the required details in the online application without fail. Subsequent claim will receive no attention. The candidates need to upload the Disability Certificate in the format prescribed in the Annexure II of this notification.

6.7. The syllabi for the Preliminary and Main examination are available in Annexure III of this Notification.

6.8. The question paper pattern for the Paper II, Paper III, Paper IV and Paper V of Main examination is available in Annexure III of the Notification.

6.9. The instructions to be followed while appearing for the examination are available in Annexure IV of this Notification.

7. Reservation of Appointments:

The rule of reservation of appointments applies to this recruitment. Reservation of appointment to Destitute Widow and Ex-Servicemen will not be applicable to this recruitment.

8. Communication to Candidates:

8.1. The memorandum of admission (Hall Ticket) for eligible candidates will be made available on the Commission's website www.tnpscexams.in for downloading by candidates. The memorandum of admission will not be sent by post. The candidates must comply with every instruction given in the memorandum of admission.

8.2. The Commission will publish the written examination results, list of candidates admitted for onscreen certificate verification, date and time of physical certificate verification and interview on the Commission's website www.tnpsc.gov.in. No individual communication will be sent to the candidates by Post. Candidates will be informed of the above fact only through SMS and e-mail, through the registered Mobile Number and email ID. Candidates are directed to watch the Commission's website in this regard. The Commission shall not be responsible if the communication does not reach the candidate due to an incorrect / invalid e-mail ID / mobile number and failure / delay in delivery of SMS / email to the candidates due to any reason including technical issues. Any representation from the candidates for non-receipt of SMS or e-mail will not be responded.

9. Communication with the Commission:

9.1. Candidates requiring clarification, can contact the office of the Tamil Nadu Public Service Commission in person or over the Toll-Free No. 1800 419 0958 on all working days between 10.00 A.M and 5.45 P.M.

9.2. Queries relating to One Time Registration / online application may be sent to helpdesk@tnpscexams.in. Any other communication with the Commission must be made through email to grievance.tnpsc@tn.gov.in. Communications sent by post must be addressed only to the Secretary, Tamil Nadu Public Service Commission, TNPSC Road, V.O.C. Nagar, Park Town, Chennai - 600003.

9.3. All communications to the Commission should invariably contain the following particulars. Communications not containing the following particulars will not be attended to.

- a. Name of the examination
- b. Notification No. and year
- c. Registration No.
- d. Name of the Candidate (in full and in block letters)
- e. Complete postal address as given in the application
- f. Valid and Active E-mail ID

9.4. Requests for furnishing causes of failure in the written examination or for non-selection based on the results of the written examination or for revaluation of answer sheets / answer booklets will not be entertained.

9.5. Request for change of date and time for applying online / examination / physical certificate verification/interview, relaxation of condition mentioned in the notification or examination related directions or guidelines or minimum marks or qualification/requirements etc. or for re-totaling, shall not be entertained.

9.6. Requests from candidates for furnishing of their marks or answer paper copy before the completion of the entire selection process will not be entertained by the Commission.

10. Litigations:

The selection for appointment to the post in this recruitment is purely provisional subject to the final orders in the court cases, if any, pending before the Hon'ble High Court of Madras and Madurai Bench of Madras High Court, relating to this recruitment.

Secretary

Annexure I

How to Apply Online

1. Website: Candidates should apply only through online mode in the Commission's website viz., www.tnpscexams.in.

2. One Time Registration:

2.1. It is essential for the candidate to register himself / herself first at the One Time Registration (OTR) platform, available on the Commission's website, and then proceed to fill up the online application for the examination. Candidates should register only once in the One Time Registration by paying Rs.150/- as registration fee. Successfully registered One Time Registration is valid for five years from the date of registration.

2.2. During One Time Registration, the candidates should keep ready the scanned image of their photograph, taken within the last 3 months of size 20 KB – 50 KB and saved as "Photograph.jpg" and signature of size 10 KB – 20 KB and saved as 'Signature.jpg'. Both photograph and signature, of 200 DPI resolution, should be saved in a CD / DVD / Pen drive, to upload the same.

2.3. One Time Registration is not an application for any post. It is just a collection of information from the candidates and provides a separate dashboard to each candidate to facilitate the maintenance of their own profile. A candidate should make an online application separately for every examination for which he / she intends to appear.

2.4. A valid e-mail ID and mobile number are mandatory for One Time Registration. E-mail ID and mobile number are to be kept in 'ACTIVE' mode. Every candidate should have his / her email ID and password. No candidate should share his / her e-mail ID, password, mobile number with any other person. In case a candidate does not have a valid personal email ID, he / she should create a new email ID before applying online and must maintain that email account live. Inquiries relating to One Time Registration / online applications will be answered only if the inquiries are received through a registered e-mail ID.

2.5. Linking the Aadhaar number with One Time Registration (OTR) is mandatory for candidates. The information associated with the Aadhaar number including biometrics will be used only for identification purposes and will not be stored or shared. Candidates are requested to give their consent in their respective OTR. The Aadhaar details will be submitted to the Central Identities Data Repository (CIDR) only for authentication. Linking of the Aadhaar number is mandatory for all prospective candidates to create new OTR / renew/access the existing OTR and apply for any recruitment to be notified henceforth.

2.6. Details to be furnished during One Time Registration:

2.6.1. Candidates shall furnish their correct SSLC Register Number and Certificate Number, Month and Year of Passing, Medium of Instruction, and Name of the Board that issued the certificate while registering online. If any detail furnished is found to be wrong, the online application will be rejected at any stage after due process.

2.6.2. Candidates who have more than one SSLC mark sheet, should enter the details available in the mark sheet issued on the final attempt in which he / she had passed the SSLC examination.

2.6.3. Besides details related to SSLC, all other details required in the One Time Registration, shall be furnished without any mistake, as these details shall form the basis of all other details given subsequently by the candidate while filling the online application for each recruitment.

2.7. One-Time Registration (OTR) Edit:

2.7.1. The candidates shall be permitted to edit the details in the OTR whenever required by uploading the supporting documents.

2.7.2. Any changes in the One Time Registration must be made before the submission of the online application since the details furnished in the One Time Registration will be filled in automatically in the online application. Hence, incorrect particulars furnished in the One Time Registration may result in the rejection of online application after due process. Candidates are therefore advised to fill in the One Time Registration particulars carefully and correctly.

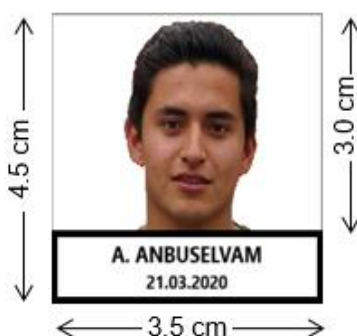
2.7.3. The Commission will not be responsible for any consequences arising out of failure on the part of the candidates to adhere to the instructions issued regarding One Time Registration or filling up of online application.

2.7.4. The instructions and illustration regarding One Time Registration are available on the website viz., www.tnpscexams.in

3. Online Application:

3.1. A candidate who wishes to apply for any post shall click “APPLY” against the post notified on the Commission’s website and use the same User ID and Password given for One Time Registration. User ID and Password are to be created by the candidates themselves. In case the candidate forgets the User ID and Password, he/she can retrieve or reset them using the “FORGOT PASSWORD and FORGOT USER ID” options. The Commission will not furnish User ID and Password details to the candidates.

3.2. A candidate already having user ID and password, has to login. The available One Time Registration particulars will be displayed on the screen, including the photograph furnished at the time of One Time Registration, as well as the photographs uploaded with previous online applications. Candidates shall check and confirm the One Time Registration details before proceeding further. Thereafter, the candidates shall fill up additional details required in the specific recruitment application. If any of the One Time Registration details are found to be incorrect, the same should be corrected by clicking on OTR Edit. Changes made in the One Time Registration will be reflected only in online applications to be submitted subsequently.



3.3. Candidates shall upload their photograph taken on or after the date of notification at the time of submission of each and every online application. The photograph should be in colour, of passport size, against a white background and taken in a photo studio. The candidate should be photographed in frontal view showing both ears and part of the neck. The candidate should ensure that the name of the candidate and the date of photography (i.e., on or after the date of notification) are printed at the bottom of the photograph. The face of the candidate as well as his / her name and date of photography should be clearly visible in the photograph of height 4.5 cm (170 pixels) and width 3.5 cm (130 pixels). Of the total height of the photograph, the image of the candidate shall be 3.0 cm (115 pixels) and the candidate’s name and date of photography shall be 1.5 cm (55 pixels), as illustrated above. The photograph should be saved in a digital format (in CD / DVD / pen drive/ hard drive), ready for uploading.

3.4. If the photograph is not available in a digital format, a passport-size photograph showing the image of the candidate along with the name of the candidate and the date of photography printed at the bottom, in the same dimensions as specified above, may be pasted on a plain white paper and scanned to obtain a resolution of 200 DPI. The image should then be cropped to show only the photograph of size 20 KB–50KB saved as “Photograph.jpg” and uploaded. The entire sheet of white paper on which the photograph

is pasted should not be scanned / uploaded. Photographs taken using cellular phones, selfies, photocopies (Xerox) of photographs, photographs taken during family functions, at tourist places, or against a backdrop of plants or buildings should not be uploaded. Photographs of nature, wildlife, buildings, etc. shall not be uploaded. In case of uploading an inappropriate photograph, in violation of the aforementioned instruction, the application is liable to be rejected after due process.

3.5. Before uploading of signature, the candidate shall draw a box of dimension 6.0 x 2.0 cm (230 pixels x 75 pixels) on white paper and sign within the box, using a blue or black ink pen. The paper should then be scanned to obtain a resolution of 200 DPI. The image should then be cropped to show only the box with the signature, of size 10 KB –20KB, and saved as “Signature.jpg” and uploaded.

3.6. Clear images of the photograph and the signature should be uploaded in the correct dimensions, size, and format. Failure to upload/upload clear images of the photograph and signature will result in the rejection of the online application after due process.

3.7. Examination Centres:

A. Preliminary Examination:

3.7.1. While applying online, candidates shall be permitted to choose two examination centres as their preference for the Preliminary Examination. Candidates shall be allotted a venue in one of these two examination centres. However, candidates with benchmark disability, shall be permitted to choose only one examination centre and shall be allotted a venue in that district centre.

3.7.2. Candidates must appear for the examination at the venue they have been allotted, as mentioned in the memorandum of admission (hall ticket). Request for change of examination centre will not be permitted.

3.7.3. The Commission reserves the right to increase or decrease the number of examination centres and to re-allot the candidates accordingly. The Commission also reserves the right to allot a candidate to the nearby centre, if he / she could not be accommodated in the centres opted by the candidate.

3.7.4. The preliminary examination will be held at the centres given below.

S.No.	Name of the Centre	Code
1.	Chennai	0101
2.	Coimbatore	0201
3.	Madurai	1001

B. Main examination:

3.7.5. The Main examination will be held at Chennai (Code: 0101) only.

3.8. Application Preview:

3.8.1. Candidates should carefully fill in the details in the online application at the appropriate places and click on the ‘SAVE AND PROCEED’ button at the end of each page of the application. Before pressing the ‘SAVE AND PROCEED’ button, candidates are advised to verify each particular field in the application.

3.8.2. Candidates can edit / add / delete any information while filling the online application. Before finally submitting the application, candidates will be given the option of seeing a preview of their application. As soon as a candidate clicks the button meant for preview, an SMS will be sent to the registered mobile number, informing the availability of such a preview in the registered email ID provided by the candidate.

3.8.3. Once the candidate desires to make modifications based on the preview arrangement as indicated in the paragraph above, he/she may re-open the application and make necessary modifications using the Edit option and make the final submission of the corrected application, before the last date prescribed for submission of the online application. It is the responsibility of the candidate to carefully check the details

available in the preview and make suitable corrections, if any, in the application / OTR before final submission. The candidate will be solely responsible for any non-rectification or non-submission of the application.

3.8.4. An individual is considered to have applied for a recruitment, if and only if, he / she finally submits the application, by clicking the 'SUBMIT' button. The mere availability of a preview shall not be tantamount to "having applied" for a particular recruitment.

3.9. Examination Fee:

3.9.1. The preliminary examination fee of Rs.100/- (Rupees One Hundred only) shall be paid by the candidates at the time of submitting the online application for this recruitment, unless exemption of fee is claimed.

3.9.2. The Main examination fee of Rs.200/- (Rupees Two Hundred only) shall be paid by the candidates who have not claimed fee exemption, if they are shortlisted for the Main examination based on the results of preliminary examination and on receipt of such intimation from Tamil Nadu Public Service Commission.

3.9.3. Candidates belonging to special categories can avail of exemption from paying examination fees as per eligibility criteria. For further details refer to Annexure II of this Notification.

3.9.4. The total number of free chances availed, will be calculated based on claims made in previous applications. The number of free chances availed by the candidate may be verified by the Commission at any stage of the selection process. In case a candidate makes a false claim for exemption from payment of the application fee by suppressing information regarding his/her previous application(s), his/her candidature shall be rejected after due process and he/she shall be debarred for a period of one year, from appearing for examinations conducted by the Commission.

3.9.5. Candidates are directed to carefully choose the option "Yes" or "No" regarding availing of the fee concession. The choice made, cannot be modified or edited after successful submission of the online application. Candidates are advised in their own interest, to keep an account of the number of times fee concession has been availed, irrespective of the information displayed in the <Application History> of the candidate dashboard.

3.9.6. An application (irrespective of the post applied for) claiming fee concession will operate to exclude one chance from the number of free chances allowed. Candidates who have availed the maximum number of free chances permitted / candidates who do not wish to avail of the fee concession/candidates who are not eligible for fee concession shall choose the option "No" against the query regarding fee concession. Such candidates shall thereafter pay the requisite fee through the prescribed mode of payment.

3.9.7. Failure to pay the prescribed fee in time, along with the online application for the Preliminary Examination or on the receipt of intimation from the Commission for the Main examination will result in the rejection of the application after due process.

3.10. Examination Fee Payment:

3.10.1. After submitting the details in the online application, the candidates can pay the examination fee by online mode through Net Banking / Credit card / Debit card / UPI on or before the last date of submission of the online application by choosing the option in the online application. Candidates have to pay the service charges also as applicable.

3.10.2. Offline mode of payment if any received in the form of Demand Draft / Postal Order etc., will not be accepted and the applications forwarded with such modes of payment will be summarily rejected and the same will not be returned or refunded.

3.10.3. To facilitate payment of fees through the online mode, an additional page of the application format will be displayed wherein candidates may follow the instructions and fill in the requisite details to make

payment. There is a possibility of online payment failure. Hence, if the online payment fails, candidates can check the status of the earlier transaction. If the earlier transactions have failed, the candidate shall retry paying the fee again by online mode. In case of online payment failure, the amount debited from the candidate's account will be reverted to his/her account. The candidates have been given a provision to check the status of the transaction made. If all the attempts/transactions have failed, candidates have to make the payment again. The Commission is not responsible for online payment failure. It is the responsibility of the candidates to ensure that the transaction made by them is successful.

3.10.4. After submitting the payment information in the online application format, wait for the intimation from the server. Meanwhile, DO NOT press 'Back' or 'Refresh' button to avoid payment failure or double payment.

3.10.5. If the online transaction has been successfully completed, an Application Number / Applicant ID will be generated. Candidates should note the Application Number / ID for future reference in respect of the recruitment applied for.

3.10.6. Tamil Nadu Public Service Commission reserves the right to change the mode of payment at any time.

3.11. Online Application Edit:

3.11.1. The candidates shall be permitted to edit all the details in the online application till the last date stipulated for submission of the online application.

3.11.2. If the candidate desires to change his / her photograph and/or signature in his / her online application, the candidate shall select the edit option in the online application to re-upload them which must be saved finally before submitting the online application.

3.11.3. Some of the information contained in the online application has been brought forward from the candidate's one-time registration. If such information has to be edited in the online application, the candidate shall select the edit profile option in One Time Registration (OTR) and shall make and save necessary corrections. After doing so, the candidate shall select the edit option in the online application and edit the details as desired. The candidate shall save the changes and submit it finally. The candidate shall take a printout of the same if required.

3.11.4. After editing the online application, if the edited details are not finally saved and submitted by the candidate, the details provided by the candidate in the application submitted before editing shall only be considered. If the candidate has to pay a fee based on the edited details, the candidate shall pay the prescribed examination fee online. Candidates who have already paid the examination fee are not required to pay.

3.12. Application Correction Window:

3.12.1. After the last date for submission of the online application, the Online Application Correction Window shall open for 3 days as mentioned in Para 1 'Important Instructions' of this Notification. During this period, candidates will be able to edit the details in their online application. After the last date of the Correction Window period, no modification is allowed in the online application.

3.12.2. The applications shall be processed as per the details finally furnished by the candidates. It is the responsibility of the candidates and the Commission has no liability for subsequent rejection of the application consequent to the editing details already submitted in the online application. Request / representation received for modification of claims in the online application, in any mode shall not be entertained.

3.13. Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the Commission's website on account of heavy load on internet / website.

3.14. The Commission does not assume any responsibility for the candidates not being able to submit their online applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Commission.

3.15. Candidates need not send the printout of the online application or any other supporting documents to the Commission by post unless asked for specifically.

3.16. The name of the candidate or the name of his / her father or mother should be spelt correctly in the application as it appears in the certificates / mark sheets.

3.17. Any discrepancy between the details as given in the online application and the documents submitted shall result in the summary rejection of candidature after due process.

3.18. The Commission will not be responsible for any consequences arising out of furnishing of incorrect and/or incomplete details in the application or omission to provide the required details in the application.

3.19. Upload of Documents:

3.19.1. Candidates should upload the required documents of proof in respect of all the claims made in the application with reference to this notification while applying for this post. If the required certificates are not uploaded by the candidate (correctly/clearly/legibly), within the stipulated time, his/her candidature will be rejected after due process.

3.19.2. The candidates shall have the option of verifying the uploaded certificates / documents through their OTR. If any of the certificates / documents have wrongly been uploaded or not uploaded or if any modifications are to be done in the uploading of documents, the candidates shall be permitted to upload / re-upload the documents till two days prior to the date of hosting of hall tickets for that particular examination. (i.e., twelve days prior to the date of examination).

3.19.3. The uploaded credentials shall be mapped with the One Time Registration of the respective candidate along with the Application number and Notification Number (i.e., with reference to the notification for each post), so that they can be used during future submission of application by the same candidates.

3.19.4. The documents uploaded by the candidates shall be linked with OTR and retained in the server for a maximum period of two years. If the candidate applies subsequently for other posts within two years, the documents that were already uploaded shall be displayed to the candidate during the online application process for confirmation and the same need not once again be uploaded by the candidates. If the candidate applies to other posts after the period of retention i.e. two years, the candidate shall be instructed to upload all the documents afresh.

4. Information regarding criminal cases / disciplinary cases:

4.1. Candidates who have declared pending criminal or disciplinary cases in their online application, must upload a copy of the First Information Report (FIR) or memorandum of charges / show cause notice, as the case may be. Failure to upload such papers at the time of submission of online application, shall result in rejection of candidature after due process.

4.2. Candidates who have declared conviction in criminal cases or punishment in disciplinary cases, in their online application, must upload the relevant court orders and/or release orders or memorandum of proceedings, as the case may be. Failure to upload such papers at the time of submission of online application, shall result in the rejection of candidature after due process.

4.3. In case any criminal case is filed / disciplinary action is taken against or conviction / punishment is imposed on a candidate after submission of the online application, at any stage of the recruitment process before the completion of the entire selection process, such candidates should report this fact to the Commission in the next immediate stage when Commission calls for uploading / producing documents.

Failure to comply with these instructions shall result in the rejection of candidature after due process and debarment for a period of one year.

4.4. The pendency of disciplinary cases / criminal cases shall in no way affect the selection prospects of candidates. However, failure to inform such pendency, shall result in the rejection of candidature after due process.

4.5. The selection of the candidates against whom the criminal case / disciplinary case is pending, will be withheld subject to the outcome of the pending criminal / disciplinary case.

Annexure II

1. Ex-Servicemen:

1.1. 'Ex-serviceman' means,

1.1.1. Any person who had served in any rank (whether as combatant or not) in the Armed Forces of the Union for a continuous period of not less than six months after attestation, if released between 1st July 1979 and 30th June 1987 (both days inclusive):

- a. for reasons other than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency; or
- b. at his own request after serving for a period of not less than five years; or

1.1.2. Any person who had served in any rank (whether as combatant or not) in the Armed Forces of the Union, and had retired or had been released on or after 1st July 1987 from such service:

- a. at his own request after earning his pension; or
- b. on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- c. otherwise than at his own request after earning his pension, as a result of reduction in establishment; or
- d. after completing specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity.

1.1.3. Any person of the Territorial Army of the following categories, namely, pension holder for continuous embodied service, person with disability attributable to military service and gallantry award winner retired on or after 15th November 1986; or

1.1.4. Any person of the Army Postal Service, who retired on or after 19th July 1989 directly from the said service without reversion to Postal and Telegraph Department with pension or who has been released on or after 19th July 1989 from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or

1.1.5. Any person who was on deputation in the Army Postal Service for more than 6 months prior to the 14th day of April 1987; or

1.1.6. Any person who was boarded out or released on medical grounds and granted medical or disability pension; or

1.1.7. Any person discharged on or after July 1987 under Army Rule 13(3) III (V) for the reason that his service is no longer required and in receipt of pension; or

1.1.8. Such other person as may be notified by the Government from time to time.

1.2. Ex-servicemen does not mean the wards / dependants of those mentioned above.

1.3. A person discharged before July 1987 under Army Rule 13(3) III (V) for the reason that his service is no longer required is not an ex-serviceman.

1.4. In all cases, an ex-serviceman once recruited to a post in any class or service or category, cannot claim the concession of being called an ex-serviceman for his further recruitment.

1.5. Persons serving in the Armed Forces shall be eligible to apply for posts under the Government, if they are due to complete the specified term of their engagement in the Armed Forces, within one year from the last date prescribed by the Commission, for receipt of the online application in respect of a particular recruitment.

1.6. Fee Concession: Two free chances.

1.7. Reservation of Appointments: The rule of reservation of appointment to Ex-Servicemen will not be applicable to this recruitment.

1.8. Supporting Documents:

1.8.1. A candidate who claims to have been demobilised from the Army or Navy or Air Force needs to upload / produce both the properly authenticated extract from his Discharge Certificate (viz., a Bonafide Certificate) issued by the Ex-Servicemen's Welfare Board in the format as depicted below and the pension pay order at the time of submission of online application.

Form of Bonafide Certificate to be produced by Ex-Servicemen

1. Name of the applicant
2. Rank held, Name of the Service (Army / Navy / Airforce)
3. Date of enrolment
4. Date of discharge
5. Reasons for discharge
6. Whether an 'Ex-Serviceman' should be specifically stated
7. Whether in receipt of pension
8. P.P.O No.
9. Conduct and character while serving in the defence forces
10. Name of the post applying for
11. Unique Service No.
12. Whether the individual is employed in any post under the Government of Tamil Nadu? If so, Name of the post and date of appointment

1.8.2. Persons serving in the Armed Forces who are due to complete the specified term of their engagement in the Armed Forces, within one year from the last date prescribed by the Commission, for receipt of the online application in respect of this recruitment, shall upload at the time of submission of online application an undertaking and a certificate from their Commanding Officer in the format as depicted below.

Form of undertaking to be given by the Serving Personnel

I hereby accept that if selected on the basis of the recruitment / examination to which this application relates, I will produce documentary evidence to the satisfaction of the appointing authority that I have been duly released / retired / discharged from the Armed Forces and I am entitled to the benefits admissible to Ex-Servicemen given under Section 63 of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016.

Signature of the Applicant

Place:

Form of Certificate for Serving Personnel

I hereby certify that according to the information available with me (Number) (Rank) (Name)..... is due to complete the specified term of his engagement with the Armed Forces on the (date)

Place:

Signature of the Commanding Officer

Date:

1.8.3. The candidates should also upload the Self Declaration in the format given below.

Self Declaration

1) I am aware of the fact that, as per the proviso to Section 3 (j) and 3(y) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016 (Tamil Nadu Act 14 of 2016) and as per note II under para.4-A of the Commission's Instructions to Applicants, "In all cases, an ex-serviceman once recruited to a post in any class or service or category, cannot claim the concession of being called an ex-serviceman for his further recruitment".

2) I am also aware of the fact that as per para.14(P)(V) of the Commission's Instructions to Applicants "Any change in the employment status of the candidate, whether appointment to, or resignation / removal / dismissal, from a post, at any stage of the recruitment process, until completion of the entire selection process, must be informed to the Commission. Any failure in this regard shall result in rejection of candidature after due process"

3) Knowing the above facts, I (Ex.No.....) Ex.Rank..... NameofDistrict hereby declare that I have never been employed in any post in any class or service or category classified under State service or Subordinate service of Tamil Nadu.

4) Knowing the above facts, I (Ex.No.....) Ex.Rank..... Name ofDistrict hereby declare that I have been employed in State service or Subordinate service of Tamil Nadu as from.....to.....after my retirement from the Armed Forces. I also enclose herewith the No Objection Certificate obtained from my employer.

5) Further, if the above declaration is found to be false, I may be subjected to any departmental / legal/ penal action as deemed fit and my candidature to the said examination will be cancelled by the Commission after due process.

(*Strikeout whichever is not applicable)

Date :

Place :

Signature :

Name :

Register No. :

Ex. No. :

Rank :

Mobile No. :

1.8.4. Failure to upload the supporting documents at the time of submission of online application shall result in the rejection of claim after due process.

2. Persons with Benchmark Disability:

2.1. "Person with Benchmark Disability" means a person with not less than forty percent of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority designated by the Government under sub-section (1) of section 57 of the Rights of Persons with Disabilities Act, 2016.

2.2. Fee Concession: Full exemption.

2.3. Reservation of Appointments: Out of the total number of appointments to be made in the communal reservation categories, viz., Scheduled Castes / Scheduled Caste-Arunthathiyars (on preferential basis) / Scheduled Tribes / Most Backward Classes / Denotified Communities / Backward Classes (other than

Muslim) / Backward Classes (Muslim) and General Turn, in the case of appointment made by direct recruitment, 1% each shall be reserved for persons with benchmark disabilities under categories (a), (b) and (c) and 1% for persons with benchmark disabilities under categories (d) and (e) both taken together, namely:

- a. blindness and low vision;
- b. deaf and hard of hearing;
- c. locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
- d. autism, intellectual disability, specific learning disability and mental illness;
- e. multiple disabilities from amongst persons under categories (a) to (d) including deaf-blindness in the posts identified for each disability.

2.4. Supporting Documents:

2.4.1. The Persons with Benchmark Disability should upload Certificate of Disability at the time of submission of online application, in the format shown below, prescribed in the Rights of Persons with Disabilities Rules, 2017 and issued by the competent authority as mentioned below;

Form V
Certificate of Disability
(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size
attested photograph
(Showing face only) of
the person with
disability.

Certificate No. _____

Date: _____

This is to certify that I have carefully examined Shri./ Smt./ Kum. _____
son/ wife/ daughter of Shri. _____ Date of Birth (DD/ MM/ YY) _____
Age _____ years, male/ female _____ Registration No. _____ permanent resident of House
No. _____ Ward/ Village/ Street _____ Post Office _____ District _____
State _____, whose photograph is affixed above, and am satisfied that:

A. he / she is a case of:

- locomotor disability
- dwarfism
- blindness

(Please tick as applicable)

B. the diagnosis in his / her case is _____

C. he / she has _____ % (in figure) _____ percent (in words) permanent locomotor disability /
dwarfism / blindness in relation to his / her _____ (part of body) as per guidelines

(..... number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate
--------------------	---------------	--

Signature/ thumb
impression of the
person in whose
favour certificate of
disability is issued.

(Signature and Seal of Authorized Signature of notified Medical Authority)

Form VI
Certificate of Disability
(In cases of multiple disabilities)

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size
attested
photograph
(Showing face
only) of the person
with disability.

Certificate No. _____

Date: _____

This is to certify that we have carefully examined Shri./ Smt./ Kum. _____ son / wife/ daughter of Shri _____ Date of Birth (DD/ MM/ YY) _____ Age _____ years, male/ female _____. Registration No. _____ permanent resident of House No. _____ Ward/ Village / Street _____ Post Office _____ District _____ State _____, whose photograph is affixed above, and am satisfied that:

(A) he / she is a case of Multiple Disability. His/ her extent of permanent physical impairment/ disability has been evaluated as per guidelines (..... number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

Sl. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/ mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his/ her over all permanent physical impairment as per guidelines (..... number and date of issue of the guidelines to be specified), is as follows : -

In figures :- ----- percent

In words :- ----- percent

2. This condition is progressive/ non-progressive/ likely to improve/ not likely to improve.

3. Reassessment of disability is:

(i) not necessary, or

(ii) is recommended / after years months, and therefore this certificate shall be valid till --- --- ---
(DD) (MM) (YY)

@ e.g. Left/ right/ both arms/ legs

e.g. Single eye

£ e.g. Left/ Right/ both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature / thumb impression of the person in whose favour certificate of disability is issued.

Form VII
Certificate of Disability
(In cases other than those mentioned in Forms V and VI)
(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(Showing face
only) of the
person with
disability.

Certificate No. _____

Date: _____

This is to certify that I have carefully examined Shri./ Smt./ Kum. _____ son / wife / daughter of Shri _____ Date of Birth (DD/ MM/ YY) _____ Age _____ years, male/ female _____ Registration No. _____ permanent resident of House No. _____ Ward/ Village/ Street _____ Post Office _____ District _____ State _____, whose photograph is affixed above, and am satisfied that he/ she is a case of _____ disability. His/ her extent of percentage of physical impairment/ disability has been evaluated as per guidelines (..... number and date of issue of the guidelines to be specified) and is shown against the relevant disability in the table below:-

Sl. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive/ non-progressive/ likely to improve/ not likely to improve.

3. Reassessment of disability is:

(i) not necessary, or

(ii) is recommended / after ___ years ___ months, and therefore this certificate shall be valid till (DD/ MM/ YY) ____ ____ ____

@ - eg. Left/ Right/ both arms/ legs

- eg. Single eye/ both eyes

€ - eg. Left/ Right/ both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorized Signatory of notified Medical Authority)
(Name and Seal)

Counter signed
{Counter signature and seal of the
Chief Medical Officer / Medical Superintendent /
Head of Government Hospital, in case the
Certificate is issued by a medical authority who is
not a Government servant (with seal)}

Signature / thumb
impression of the
person in whose
favour certificate
of disability is
issued.

List of Certifying Authority for the issue of disability certificate

TABLE – I

Sl. No.	Specified disability	Medical Authority for the purpose of the issue of disability certificate	Certifying authority to issue certificate of disability
1	In case of amputation or complete permanent paralysis of limbs or dwarfism	Hospitals/ Institutions/ Primary Health Centres run by Central and State Government/ Statutory Local bodies	Any doctor / medical practitioner working in the Hospitals/ Institutions / Primary Health Centres run by Government/ Statutory Local bodies.
2	Multiple Disability	District Hospital/ Other hospitals/ Institutions run by Central and State Government/ Statutory Local Bodies having relevant medical specialist and testing/assessment facilities	Medical Board consisting of three members of whom two will be specialist dealing with relevant disabilities
3	Specified Disabilities not mentioned in Serial numbers 1 & 2 above	Hospitals/ Primary Health Centers / Institutions run by Central and State Government/ Statutory Local bodies having relevant medical specialist and testing/assessment facilities	A specialist dealing with the relevant disability as specified in the Table - II given below

TABLE – II

Sl. No.	Category	Specialist
1	Locomotor disability other than amputation or complete permanent paralysis of limbs and dwarfism	Specialist in Physical Medicine and Rehabilitation or Orthopaedician.
2	Muscular Dystrophy	Specialist in Physical Medicine and Rehabilitation or Orthopaedician.
3	Leprosy cured person	Specialist in Physical Medicine and Rehabilitation or Orthopaedician.
4	Cerebral Palsy	Specialist in Physical Medicine and Rehabilitation or Orthopaedician.
5	Acid Attack Victim	Specialist in Physical Medicine and Rehabilitation or Orthopaedician.
6	Blindness	Specialist in the field of Ophthalmology.
7	Low Vision	Specialist in the field of Ophthalmology.
8	Deaf	Specialist in the field of Ear, Nose, Throat (E.N.T).
9	Hard of Hearing	Specialist in the field of Ear, Nose, Throat (E.N.T).
10	Speech and Language Disabilities	Specialist in the field of Ear, Nose, Throat (E.N.T) and Neurologist.
11	Intellectual Disability	Adults with intellectual disability above the age group of 18 years – Psychiatrist.
12	Specific Learning Disabilities	Medical board consisting of a) Paediatrician; and b) Psychiatrist and Trained Psychologist.
13	Autism spectrum disorder	Medical Board consisting of a) Psychiatrist and Trained psychologist; and b) Paediatrician or General Physician.

14	Mental Illness	Psychiatrist.
15	Chronic Neurological Conditions such as Multiple Sclerosis and Parkinson's Disease	Medical Board consisting of a) Psychiatrist and Trained Psychologist; and b) Neurologist; and c) Orthopaedician or Specialist in Physical Medicine and Rehabilitation.

2.4.2. In case the certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Joint Director, Medical Services.

2.4.3. The disability claimed in the online application, shall be exactly the same as stated in the Certificate of disability. Any discrepancy in this regard shall result in rejection of claim after due process.

2.4.4. Claim as person with benchmark disability, unsupported by the prescribed documents shall result in rejection of claim after due process.

3. Destitute Widow:

3.1. "Destitute Widow" means a widow whose total monthly income from all sources shall not be more than Rs.4,000/-(Rupees Four Thousand only), including any family pension or other receipts including income from private practice in the case of professionals. Destitute Widow shall not include a divorcee or a woman deserted by her husband. The status of an individual as Destitute Widow is with reference to the date of notification.

3.2. Fee Concession: Full exemption.

3.3. Reservation of Appointments: The rule of reservation of appointment to Destitute Widow candidates will not applicable to this recruitment.

3.4. Supporting Documents:

3.4.1. The Destitute Widows should upload a certificate from the Revenue Divisional Officer or the Assistant Collector or the Sub-Collector concerned, in the format prescribed below. Failure to upload such certificate or uploading of a widow or divorcee certificate, at the time of submission of online application, shall result in rejection of claim after due process.

Form of Destitute Widow Certificate

1. Name of the individual
2. Full Postal Address
3. Details of job held, if any:
4. Particulars of her children, if any
5. Name and last occupation of her late husband
6. Date of demise of her husband
7. Monetary benefits received after her husband's death by way of family pension, insurance, etc., if any
8. Details of Properties if any immovable and movable left behind by him
9. Present monthly income —
 - a. From salaries / wages
 - b. From family pension
 - c. From private properties
 - d. Rents received
 - e. From private practice
 - f. Other sources, if any
 - g. Total
10. Whether living alone or living with her husband's parents / in-laws / parents / brother(s)

11. Whether she satisfies the definition of the term “Destitute Widow” as defined in section 20(8) and 26 of Tamil Nadu Government Servants (Conditions of Service) Act, 2016.

Certified that I have verified the particulars furnished by the individual and satisfied myself as to the correctness of her claim with reference to the definition of the term – “Destitute Widow” in section 20(8) and 26 of Tamil Nadu Government Servants (Conditions of Service) Act, 2016.

Certificate Reference No.:

Place:

Date:

Signature:

Name:

Designation:

Revenue Divisional Officer / Assistant Collector / Sub-Collector

Explanation - The above certificate should be issued only by the Revenue Divisional Officer or the Assistant Collector or the Sub-Collector concerned.

3.4.2. A ‘Widow Certificate’ is different from a ‘Destitute Widow Certificate’. Candidates who have uploaded Widow Certificates will not be considered as Destitute Widow.

3.4.3. Claim as Destitute Widow shall be admitted only if the date of demise of husband is on or before the date of notification.

3.4.4. Any correction in the Destitute Widow certificate must be attested by the issuing authority or a fresh certificate in lieu thereof must be uploaded.

4. Person Studied in Tamil Medium (PSTM):

4.1. “Person Studied in Tamil medium” means a person who has studied through Tamil medium of instruction up to the educational qualification prescribed for direct recruitment in the rules or regulations or orders applicable to any appointment in the services under the State.

4.1.1. In cases where a Degree is prescribed as the educational qualification, one shall have studied from first standard to Degree through Tamil medium of instruction.

4.1.2. The candidates who did not join school in the 1st standard, but joined school directly in 2nd standard to 8th standard under the right to education act on the basis of age, studied with Tamil as the medium of instruction and passed, and those who studied with Tamil as the medium of instruction in other states and then continued their education in Tamil Nadu from the standard they entered are also eligible.

4.1.3. Students who have studied in Tamil medium in regular stream in 10th, 11th and 12th standard and failed to pass one or more subjects in them, but have later passed in the subject as private students and have continued to study in schools and colleges in Tamil medium and have passed are eligible to be considered under PSTM category.

4.1.4. The candidates who have passed the examination through Tamil medium directly as private candidates without going to school are not eligible to be considered under PSTM category.

4.2. Supporting Documents:

4.2.1. Candidates claiming to be Persons Studied in Tamil Medium (PSTM) must upload evidence for the same, in the form of SSLC, HSC, Transfer Certificate, Provisional Certificate, Convocation Certificate, Degree Certificate, PG Degree Certificate, Mark Sheets, Certificate from the Board or University or from the Institution, as the case may be, with a recording that he had studied the entire duration of the respective course(s) through Tamil medium of instruction from 1st standard.

4.2.2. The candidates should obtain certificates of education in Tamil medium from all the relevant educational institutions where they studied upto the prescribed educational qualification. Candidates must upload documents as evidence of having studied in the Tamil medium, all educational qualifications from 1st standard up to the educational qualification prescribed.

4.2.3. If no such document as evidence for 'Person Studied in Tamil Medium' is available, a certificate from the Principal / Head Master / District Educational Officer / Chief Educational Officer / Director , Directorate of Government Examinations / Registrar / Controller of Examinations / Head / Director of the Educational Institution / Director / Joint Director of Technical Education/ Registrar of Universities as the case may be, in the format as shown below, must be uploaded, for each and every educational qualification, from 1st standard upto the educational qualification prescribed.

4.2.4. Failure to upload such documents as evidence for 'Persons Studied in Tamil Medium' for all educational qualification up to the educational qualification prescribed, shall result in the rejection of claim after due process.

4.2.5. Documents uploaded as proof of having studied in Tamil medium, for the partial duration of any course, shall not be accepted and shall result in the rejection of claim after due process.

Certificate for having studied in Tamil Medium #

This is to certify that Thiru./Tmt./Selvi.(Name) had studied Classes to with Tamil as the medium of instruction, in this school / through Private Studies during the year toand had satisfactorily completed the course of studies prescribed for Classes to

Thiru./Tmt./Selvi.(Name) was / was not awarded scholarship meant for students studying in the Tamil medium.

This certificate is issued with reference to Section 2(d) of the PSTM (Amendment) Act, 2020, based on verifiable documentary evidence. The undersigned assumes full responsibility for the veracity of the contents herein.

Signature of Principal/Head Master/
District Educational Officer / Chief Educational Officer / Director,
Directorate of Government Examinations / Competent Authority

Place:

Date:

Seal of the Institution

Mobile No. _____

If the candidate has studied in different schools from 1st std. up to 10th std./ 12th std., then the above certificate shall be obtained from each of the schools the candidate has studied in.

Certificate for having studied in Tamil Medium@

This is to certify that Thiru./Tmt./Selvi.(Name) had studied (Diploma/Degree/PG Degree, etc.) during the year to with Tamil as the medium of instruction and had satisfactorily completed the course of studies prescribed for (Diploma/Degree/PG Degree, etc.).

Thiru./Tmt./Selvi.(Name) was / was not awarded scholarship meant for students studying in the Tamil medium.

This certificate is issued with reference to Section 2(d) of the PSTM (Amendment) Act, 2020, based on verifiable documentary evidence. The undersigned assumes full responsibility for the veracity of the contents herein.

Signature
Principal /Registrar/ Industrial
Training Institute /
College / University

Place:

Date:

Seal of the Institution

Mobile No. _____

@ If the candidate has completed different courses in different Institutions, such a certificate shall be obtained from each of these Institutions for the courses completed therein.

4.2.6. Candidates who have joined school directly under the Right to Education Act on the basis of age should upload / produce the following certificate

Certificate for direct admission in School

This is to certify that Thiru/Tmt./Selvi. _____(Name) S/o/D/o/Thiru/Tmt./ _____ had been admitted directly to _____ standard in our School / Institution based on his/her age under the Right to Education Act through direct admission.

Signature of Principal / Head Master
(Mobile Number) _____

Place:

Official Seal of

Date:

School / Institution

4.2.7.If the school name of the candidate has been changed subsequently such candidates should upload the certificate in the following format.

Certificate for change of school name

This is to certify that Thiru/Tmt/Selvi. _____
S/o/D/o _____ studied the classes from _____ to _____ in
Tamil Medium during the years from _____ to _____ in this school.

It is further certified that this school was earlier known as _____ and
consequent to change in the name, this school is presently called as _____

This certificate is issued to the above person to claim preferential treatment under section 2 (d) of the
PSTM (Amendment) Act, 2020.

Place: _____

Date: _____

Signature with Seal:

Seal of the Institution

Name:
Designation:
(Head Master/Principal/
District Educational Officer/
Chief Educational Officer)

5. Scheduled Castes, Scheduled Caste (Arunthathiyars) and Scheduled Tribes:

5.1. "Scheduled Castes" means the communities given in the Annexure to the "Instructions to Applicants" [extracted from Part-A of Schedule-II of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016].

5.2. 'Arunthathiyar' means the castes: Arunthathiyar, Chakkiliyan, Madari, Madiga, Pagadai, Thoti and Adi Andhra.

5.3. "Scheduled Tribes" means the communities given in the Annexure to the "Instructions to Applicants" [extracted from Part-B of Schedule-II of Tamil Nadu Government Servants (Conditions of Service) Act, 2016].

Note: Persons belonging to Tamil Nadu and to any one of the communities mentioned in the lists shown in the Annexure to the "Instructions to Applicants" alone shall be treated as Scheduled Castes or Scheduled Tribes as the case may be. Persons belonging to other States shall not be treated as belonging to the Scheduled Castes or Scheduled Tribes even though they may belong to any one of the communities specified in the list.

5.4. Fee Concession: Full exemption

5.5. Reservation of Appointments: The selection will be made following the rule of reservation of appointments for Scheduled Castes / Scheduled Caste (Arunthathiyars) / Scheduled Tribes.

Scheduled Caste (SC)	15%
Scheduled Caste (Arunthathiyar) (SCA)	3%
Scheduled Tribe (ST)	1%

5.6. Supporting Documents:

5.6.1. The Scheduled Caste (Arunthathiyars) and Scheduled Castes candidates should upload the Community certificate, citing either father's / mother's name, issued by Taluk Tahsildar, in whose jurisdiction the candidate claims to have permanent residence.

5.6.2. The Scheduled Tribe candidates should upload the Community certificate, citing either father's / mother's name, issued by the Revenue Divisional Officer / Assistant Collector / Sub-Collector / Personal Assistant (General) to the Collector of Chennai / District Adi-Dravidar Welfare Officer, in whose jurisdiction the candidate claims to have permanent residence.

5.6.3. Candidates belonging to Scheduled Tribe communities must upload the report of the State Level Scrutiny Committee (SLSC), if available. Failure to do so would render their claim liable to verification by the State Level Scrutiny Committee.

5.6.4. Uploading of a community certificate citing name of the spouse, shall result in rejection of claim after due process.

5.6.5. The certificate obtained by the candidates in the form other than the one referred to in G.O.Ms.No.781, Revenue Department, dated 2nd May 1988 and solely based on the entries in SSLC or Transfer Certificate or other school / college records will not be accepted.

5.6.6. Candidates are warned that if the community recorded in the certificate uploaded by them from the competent authority is not included in the list of Scheduled Castes, Scheduled Caste (Arunthathiyars), Scheduled Tribes, given in the Annexure to the "Instructions to Applicants" [extracted from the Tamil Nadu Government Servants (Conditions of Service) Act, 2016], they will not be permitted to claim to belong to Scheduled Castes, Scheduled Caste (Arunthathiyars), Scheduled Tribes, as the case may be. They will, in that case, be permitted to claim to belong to 'Others' category only.

5.6.7. Candidates belonging to Scheduled Castes, on conversion to religions other than Christianity / Islam, shall be treated as 'Others'. However, Scheduled Caste converts to Sikhism and Buddhism shall be treated as Scheduled Castes.

5.6.8. Failure to upload the supporting documents shall result in the rejection of claim after due process.

6. Backward Classes:

6.1. "Backward Classes" means the communities specified as Backward Classes, Backward Class Muslims, Most Backward Classes / Denotified Communities given in the Annexure to the "Instructions to Applicants" [extracted from Parts A, B, C and D respectively, of Schedule-I of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016].

6.2. Explanation - Persons who belong to the State of Tamil Nadu alone, who belong to one of the communities specified in Schedule-I, of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016 shall be treated as persons who belong to one of such communities.

6.3. Fee Concession: Three Free Chances

6.4. Reservation of Appointments: The selection will be made following the rule of reservation of appointments for Backward Classes (Muslim), Backward Classes, Most Backward Classes / Denotified Communities.

Backward Class (BC)	26.5%
Backward Class (Muslim) [BC (M)]	3.5%
Most Backward Class / Denotified Communities (MBC / DC)	20.0%

6.5. Supporting Documents:

6.5.1. The candidates belonging to Backward Classes (Muslim), Backward Classes, Most Backward Classes / Denotified Communities should upload the Community certificate, citing either father's / mother's name, issued by Revenue Officer not lower in rank than a Tahsildar or Head Quarters Deputy Tahsildar or Special Deputy Tahsildar appointed to issue Community Certificate or Deputy Tahsildar (School Certificates) or Executive Deputy Tahsildar (in respect of Chennai district) or Additional Head Quarters Deputy Tahsildar or Zonal Deputy Tahsildar, in whose jurisdiction the candidate claims to have permanent residence.

6.5.2. The candidates belonging to Thottia Naicker (including Rajakambalam, Gollavar, Sillavar, Thockalavar, Thozhuva Naicker, and Erragollar) included in the list of MBC / DC should upload the Community certificate, citing either father's / mother's name, issued by Head Quarters Deputy Tahsildar / Zonal Deputy Tahsildar, in whose jurisdiction the candidate claims to have permanent residence.

6.5.3. Uploading of a community certificate citing name of the spouse, shall result in rejection of claim after due process.

6.5.4. The certificate obtained by the candidates in the form other than the one referred to in G.O.Ms.No.781, Revenue Department, dated 2nd May 1988 and solely based on the entries in SSLC or Transfer Certificate or other school / college records will not be accepted.

6.5.5. Candidates are warned that if the community recorded in the certificate uploaded by them from the competent authority is not included in the list of Backward Classes (Muslim), Backward Classes, Most Backward Classes / Denotified Communities, given in the Annexure to "Instructions to Applicants" [extracted from the Tamil Nadu Government Servants (Conditions of Service) Act, 2016], they will not be permitted to claim to belong to Most Backward Classes / Denotified Communities, Backward Classes (other than Muslim) or Backward Classes (Muslim), as the case may be. They will, in that case, be permitted to claim to belong to 'Others' category only.

6.5.6. Candidates belonging to Backward Classes, Most Backward Classes / Denotified Communities on conversion to religions other than Christianity / Islam, shall be treated as 'Others'.

6.5.7. Failure to upload the supporting documents shall result in the rejection of claim after due process.

7. Women:

7.1. Reservation of Appointments: A minimum of 30% of all vacancies shall be set apart for women candidates, irrespective of the fact of whether the rule of reservation of appointments applies to the posts or not. In respect of the posts to which the rule of reservation of appointments applies, 30% of vacancies shall be set apart for women candidates, following the reservation for each communal category as well as open category. Women / Transgender (women) candidates shall be entitled to compete for the said 30% of vacancies. They shall also be entitled to compete for the remaining 70% of vacancies along with male / Transgender / Transgender (men) candidates.

7.2. Supporting Documents: Gender claimed shall be verified against the Transfer Certificate / Community Certificate. Failure to upload the supporting documents shall result in the rejection of claim after due process.

8. Transgender:

8.1. Supporting Documents:

8.1.1. Transgender / Transgender (Male) / Transgender (Female) candidates should produce the Transgender ID card issued only by the Tamil Nadu Transgender Welfare Board.

8.1.2. Uploading of Transgender ID card, issued by any authority other than the Tamil Nadu Transgender Welfare Board shall result in rejection of claim after due process.

8.1.3. Transgender or Transgender (Male) or Transgender (Female) claim made in the online application must correspond to what is stated in the Transgender ID card. Any discrepancy in this regard shall result in rejection of claim after due process.

8.1.4. Gender claim unsupported by the requisite documents shall result in rejection of claim after due process.

8.2. Community:

8.2.1. Transgender candidates, who do not possess any community certificate may choose to be considered under 'Others' or under Most Backward Classes.

8.2.2. Transgender candidates who belong to Scheduled Caste / Scheduled Caste (Arunthathiyar) / Scheduled Tribe communities and possess community certificate as such, shall be considered as per their respective community.

8.2.3. Transgender candidates who belong to communities other than Scheduled Caste / Scheduled Caste (Arunthathiyar) / Scheduled Tribe and possess community certificate as such, are permitted to choose to be considered as belonging to their own community or as Most Backward Class, whichever is advantageous to them, at the time of One Time Registration itself. Once the individual opts to be considered as a particular community, it shall be crystallized and this option shall not be changed in the future.

8.2.4. Transgender candidates who do not possess a community certificate and have chosen to be considered under 'Most Backward Classes' or 'Others' and those in possession of a community certificate as Backward Classes / Backward Classes (Muslim) / Denotified Communities but have chosen to be considered under 'Most Backward Classes', need not upload a community certificate in support of their claim.

8.2.5. Transgender candidates, in possession of a community certificate and who have chosen to be considered under the communal reservation category as stated in the community certificate, must upload the same. Failure to upload such a certificate, shall result in rejection of claim after due process.

8.2.6. All concessions permitted to Transgender candidates in the matter of choice of communal reservation category, shall be wholly dependent on the uploading of a Transgender ID card issued by the Tamil Nadu Transgender Welfare Board. Failure to upload the same or uploading of a Transgender ID card issued by other authorities, shall result in rejection of claim after due process.

Annexure – III
Syllabus
Preliminary Examination

Single Paper consisting of General Studies, Aptitude and Mental Ability and Law

Code:480

Part A: General Studies (Degree Standard – 75 Questions)

Unit I: General Science (5 Questions)

Scientific knowledge and scientific temper - Power of reasoning - Rote learning vs conceptual learning - Science as a tool to understand the past, present, and future; Nature of universe - General scientific laws – Mechanics - Properties of matter, force, motion, and energy - Everyday application of the basic principles of mechanics, electricity and magnetism, light, sound, heat, nuclear physics, laser, electronics, and communications; Elements and compounds, acids, bases, salts, petroleum products, fertilizers, pesticides; Main concepts of life science, classification of living organisms, evolution, genetics, physiology, nutrition, health and hygiene, human diseases; Environment and ecology; Latest inventions in science and technology; Current affairs.

Unit II: Geography of India (5 Questions)

Location - Physical features - Monsoon, rainfall, weather and climate - Water resources - Rivers in India - Soil, Minerals and Natural Resources - Forest and Wildlife - Agricultural pattern; Transport – Communication; Social Geography – Population density and distribution - Racial, linguistic groups and major tribes; Natural calamity - Disaster management; Environmental pollution - Reasons and preventive measures - Climate change - Green energy; Geographical landmarks; Current affairs.

Unit III: History, Culture of India, and Indian National Movement (10 Questions)

Indus Valley Civilization - Guptas, Delhi Sultans, Mughals, and Marathas - Age of Vijayanagaram and Bahmani Kingdoms - South Indian History; National Renaissance - Early uprising against British rule - Indian National Congress - Emergence of leaders – B.R.Ambedkar, Bhagat Singh, Bharathiar, V.O.Chidambaranar, Jawaharlal Nehru, Kamarajar, Mahatma Gandhi, Maulana Abul Kalam Azad, Thanthai Periyar, Rajaji, Subash Chandra Bose, Rabindranath Tagore, and others; Different modes of agitation: Growth of Satyagraha and Militant Movements; Communalism and Partition; Change and continuity in the socio-cultural history of India; Characteristics of Indian Culture, Unity in Diversity – Race, Language, Custom; India as a secular state, Social harmony; Prominent personalities in various spheres – Arts, Science, Literature and Philosophy

Unit IV: Indian Polity (15 Questions)

Constitution of India - Preamble to the Constitution - Salient features of the Constitution - Union, State and Union Territory - Citizenship, Fundamental Rights, Fundamental Duties, Directive Principles of State Policy - Union Executive, Union Legislature - State Executive, State Legislature - Local Governments, Panchayat Raj - Spirit of federalism: Centre - State relationships - Election - Judiciary in India – Rule of Law - Corruption in public life – Anti-corruption measures - Lokpal and Lok Ayukta - Right to Information - Empowerment of Women - Consumer Protection Forums, Human Rights Charter; Political parties and political system in India; Current affairs.

Unit V: Indian Economy and Development Administration in Tamil Nadu (20 Questions)

Nature of Indian Economy – Five-year plan models - an assessment - Planning Commission and Niti Aayog; Sources of revenue - Reserve Bank of India - Fiscal Policy and Monetary Policy - Finance Commission - Resource sharing between Union and State Governments - Goods and Services Tax; Structure of Indian Economy and Employment Generation, Land Reforms and Agriculture - Application of Science and Technology in Agriculture - Industrial growth - Rural welfare oriented programmes - Social problems - Population, Education, Health, Employment, Poverty; Human Development Indicators in Tamil Nadu and a comparative assessment across the Country – Impact of social reform movements in the socio-economic development of Tamil Nadu - Political parties, and welfare schemes for various sections of people - Rationale behind the reservation policy, and access to the social resources - Economic trends

in Tamil Nadu - Role and impact of social welfare schemes in the socio-economic development of Tamil Nadu - Social Justice and social harmony as the cornerstones of socio-economic development; Education and health systems in Tamil Nadu; Geography of Tamil Nadu and its impact on economic growth; Achievements of Tamil Nadu in various fields; e-Governance in Tamil Nadu; Public awareness and General administration - Welfare oriented Government schemes and their utility, Problems in public delivery systems; Current socio-economic issues; Current affairs.

Unit VI: History, Culture, Heritage, and Socio-Political Movements in Tamil Nadu (20 Questions)

History of Tamil Society, related archaeological discoveries, Tamil literature from Sangam age till contemporary times - Thirukkural - Significance as a secular literature - Relevance to everyday life, Impact of Thirukkural on humanity, Thirukkural and universal values - Relevance to Socio-politicoeconomic affairs, Philosophical content in Thirukkural; Role of Tamil Nadu in freedom struggle - Early agitations against British Rule - Role of women in freedom struggle; Evolution of 19th and 20th century socio-political movements in Tamil Nadu - Justice Party, Growth of Rationalism - Self Respect Movement, Dravidian Movement, and principles underlying both these movements; Contributions of Thanthai Periyar and Perarignar Anna.

Part B: Aptitude and Mental Ability (SSLC Standard – 25 Questions)

Unit I: Aptitude (15 Questions)

Simplification - Percentage - Highest Common Factor (HCF) - Lowest Common Multiple (LCM) - Ratio and Proportion - Simple interest - Compound interest - Area - Volume - Time and Work.

Unit II: Reasoning (10 Questions)

Logical reasoning - Puzzles - Dice - Visual reasoning - Alpha numeric reasoning - Number series.

Part C: LAW (Degree Standard-100 questions)

Unit I: (25 questions)

- 1) Indian Penal Code, 1860 (with amendments as on date)
- 2) Bharatiya Nyaya Sanhita, 2023

Unit II: (25 questions)

- 1) Code of Criminal Procedure, 1973 (with amendments as on date)
- 2) Bharatiya Nagarik Suraksha Sanhita, 2023
- 3) Indian Evidence Act, 1872 (with amendments as on date)
- 4) Bharatiya Sakshya Adhiniyam, 2023

Unit III: (25 questions)

- 1) Constitutional Law (with amendments as on date) (Specified Portions).

- i. Preamble
- ii. Fundamental Rights
- iii. Directive Principles of State Policy
- iv. Fundamental Duties
- v. Writ Jurisdiction of the Supreme Court and High Courts.

- 2) The Protection of Human Rights Act, 1993 (with amendments as on date)
- 3) Legal Aid and Legal Services Authorities Act, 1987
- 4) The Code of Civil Procedure, 1908 (with amendments as on date) (Specified Portions).

- i. Section 9 : Jurisdiction of Civil Courts
- ii. Section 10 : Res Sub-judice

- iii. Section 11 : Res-judicata
- iv. Order VII : Complaint (Simple format)
- v. Order VIII : Written Statement (Simple format)
- vi. Order XXVII : Suits by or against the Government or Public Officers in their Official Capacity
- vii. Section 79 : Suits by or against Government
- viii. Section 80 : Notice
- ix. Order XIV : Framing of Issues
- x. Sections 149–151 : Inherent Powers of Court
- xi. Sec.148A : Caveat

Unit IV: (25 questions)

A) The Central Criminal Minor Acts (with amendments as on date)

1. The Arms Act, 1959
2. The Prohibition of Child Marriage Act, 2006
3. The Child Labour (Prohibition and Regulation) Act, 1986
4. The Copyright Act, 1957
5. The Dowry Prohibition Act, 1961
6. The Electricity Act, 2003 (Specified Portions – Offences and Penalties)
7. The Essential Commodities Act, 1955
8. The Explosives Act, 1884
9. The Explosives Substances Act, 1908
10. The Immoral Traffic (Prevention) Act, 1956
11. The Juvenile Justice (Care and Protection of Children) Act, 2015
12. The Food Safety and Standards Act, 2006 (Specified Portions – Offences and Penalties).
13. The Probation of Offenders Act, 1958
14. The Public Gambling Act, 1867
15. The Railway Property Unlawful Possession Act, 1966
16. The SC/ST Prevention of Atrocities Act, 1989
17. The Prevention of Insults to National Honour Act, 1971
18. The Transplantation of Human Organs and Tissues Act, 1994
19. The National Medical Commission Act, 2019
20. The Information Technology Act, 2000
21. Criminal Procedure (Identification) Act, 2022
22. The Mental Health Care Act, 2017
23. Indecent Representation of Woman (Prohibition) Act, 1986
24. The Foreigners Act, 1946 (Amendment Act 2004)
25. The Narcotic Drugs and Psychotropic Substances Act, 1985
26. Pre-Conception and Pre-Natal Diagnostic Techniques (Regulation and Prevention of Misuse) Act, 1994
27. The Prevention of Damage to Public Property Act, 1984
28. The General Clauses Act, 1897
29. The Mines and Minerals (Development and Regulation) Act, 1957
30. The Rights of Persons with Disabilities Act, 2016
31. The Transgender Persons (Protection of Rights) Act, 2019
32. The Passports Act, 1967
33. The Drugs and Cosmetics Act, 1940
34. The Lotteries (Regulations) Act, 1998
35. The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
36. The Protection of Children from Sexual Offences Act, 2012
37. The Cigarettes and Other Tobacco Products (Prohibition of advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003

B) The Tamil Nadu State Minor Acts (with amendments as on date)

1. The Tamil Nadu City Police Act, 1888
2. Tamil Nadu Prevention of Dangerous Activities of Bootleggers, Drug- Offenders, Forest- Offenders, Goondas, Immoral Traffic Offenders, Sand Offenders, Sexual Offenders, Slum- Grabbers, and Video Pirates, Act, 1982
3. The Tamil Nadu Prohibition Act, 1937
4. The Tamil Nadu Gaming Act, 1930
5. The Tamil Nadu Forest Act, 1882
6. The Tamil Nadu Prohibition of Harassment of Women Act, 1998
7. The Tamil Nadu Prohibition of Ragging Act, 1997
8. The Tamil Nadu Prohibition of Charging of Exorbitant Interest Act, 2003
9. The Tamil Nadu Property (Prevention of Damage and Loss) Act, 1992
10. The Tamil Nadu Open Places Disfigurement Prevention Act, 1959
11. The Tamil Nadu Prize Schemes (Prohibition) Act, 1979
12. The Tamil Nadu Prize Chits and Money Circulation Schemes Banning Act, 1978
13. The Tamil Nadu Open Places (Regulation of pasting of Posters and Fixing of Thatty Boards) Rules, 1995
14. The Tamil Nadu Protection of Interests of Depositors (in Financial Establishments) Act, 1997
15. Tamil Nadu Clinical Establishments (Regulation) Act, 1997
16. Tamil Nadu Police Standing Order (Specified Portions-Hierarchy, Investigation, Powers and Duties of Police Officers)
17. The Medicare Service Persons and Medicare Service Institutions (Prevention of Violence and Damage or Loss to Property) Act, 2008

Main Examination

தாள் - I கட்டாயத் தமிழ் மொழி தகுதித் தேர்வு

(பத்தாம் வகுப்புத் தரம் - 100 மதிப்பெண்கள் - விரிந்துரைக்கும் வகை)

Code.481

1. மொழிபெயர்த்தல்

- (i) தமிழிலிருந்து ஆங்கிலத்துக்கு மொழிபெயர்த்தல்
- (ii) ஆங்கிலத்திலிருந்து தமிழுக்கு மொழிபெயர்த்தல்

2. சுருக்கி வரைதல்

3. பொருள் உணர்திறன்

4. சுருக்கக் குறிப்பிலிருந்து விரிவாக்கம் செய்தல்

5. திருக்குறள் தொடர்பான கட்டுரை வரைதல்

- அ) மதச் சார்பற்ற தனித் தன்மையுள்ள இலக்கியம்
- ஆ) அன்றாட வாழ்வியலோடு தொடர்புத் தன்மை
- இ) மானுடத்தின் மீதான திருக்குறளின் தாக்கம்
- ஈ) திருக்குறளும் மாறாத விழுமியங்களும் - சமத்துவம், மனிதநேயம் முதலானவை
- உ) சமூக அரசியல் பொருளாதார நிகழ்வுகளில் திருக்குறளின் பொருத்தப்பாடு
- ஊ) திருக்குறளில் தத்துவக் கோட்பாடுகள்

6. கடிதம் வரைதல் (அலுவல் சார்ந்தது)

7. தமிழ் மொழி அறிவு

பாடத்திட்டம்

1. தற்கால நிகழ்வுகள்
2. சமுதாயப் பிரச்சனைகள்
3. சுற்றுச்சூழல் தொடர்பான தலைப்புகள்
4. இந்தியப் பொருளாதாரம் தொடர்பான தலைப்புகள்
5. அறிவியலும் தொழில்நுட்பமும்
6. கலையும் பண்பாடும்
7. பகுத்தறிவு இயக்கங்கள் -திராவிட இயக்கம், சுயமரியாதை இயக்கம்.
8. இக்காலத் தமிழ்மொழி - கணினித் தமிழ், வழக்கு மன்றத் தமிழ். அலுவலக மொழியாகத் தமிழ், புதிய வகைமைகள்.
9. தமிழ்நாட்டின் சமூகப் பொருளாதார முன்னேற்றம் மற்றும் தமிழக அரசின் நலத்திட்டங்கள் (பெண்கள், விவசாயிகள்), சமூக நலத்திட்டங்களை நடைமுறைப்படுத்துதலில் சமூக சீர்திருத்த இயக்கங்களின் பங்கு. இட ஒதுக்கீடும் அதன் பயன்களும் - தமிழ்நாட்டின் சமூகப் பொருளாதார வளர்ச்சியில் சமூக நீதி மற்றும் சமூக ஒற்றுமையின் பங்கு.
10. சொந்த வாக்கியத்தில் அமைத்து எழுதுக. பொருள் வேறுபாடு அறிதல் பிரித்தெழுதுக, எதிர்ச்சொல், எதிர்மறை வாக்கியம், பிழை நீக்கி எழுதுக.
11. திருக்குறளிலிருந்து கீழ்க்காணும் தலைப்புகள் தொடர்பாக கட்டுரை எழுதுதல்

அ) மதச் சார்பற்ற தனித் தன்மையுள்ள இலக்கியம்

ஆ) அன்றாட வாழ்வியலோடு தொடர்புத் தன்மை

இ) மானுடத்தின் மீதான திருக்குறளின் தாக்கம்

ஈ) திருக்குறளும் மாறாத விழுமியங்களும் - சமத்துவம், மனிதநேயம் முதலானவை

உ) சமூக அரசியல் பொருளாதார நிகழ்வுகளில் திருக்குறளின் பொருத்தப்பாடு

ஊ) திருக்குறளில் தத்துவக் கோட்பாடுகள்

LAW (Degree Standard)

LAW PAPER I:

- 1) Indian Penal Code, 1860 (with amendments as on date)
- 2) Bharatiya Nyaya Sanhita, 2023
- 3) Final Report and Framing of Charges
- 4) Translation
 - (a) Tamil to English
 - (b) English to Tamil
 - (i) Deposition
 - (ii) Judgement
 - (iii) Final Report

LAW PAPER II:

- 1) Code of Criminal Procedure, 1973 (with amendments as on date)
- 2) Bharatiya Nagarik Suraksha Sanhita, 2023
- 3) Indian Evidence Act, 1872 (with amendments as on date)
- 4) Bharatiya Sakshya Adhinyam, 2023

LAW PAPER III:

- 1) Constitutional Law (with amendments as on date)(Specified Portions).
- 2) The Protection of Human Rights Act,1993 (with amendments as on date)
- 3) Legal Aid and Legal Services Authorities Act, 1987 (with amendments as on date)
- 4) The Code of Civil Procedure,1908 (with amendments as on date)
(Specified Portions).

LAW PAPER IV:

- 1) The Central Criminal Acts.
- 2) The Tamil Nadu State Minor Acts.

LAW PAPER I:

- | | |
|---|----------|
| 1) Indian Penal Code, 1860 (with amendments as on date) | 50 Marks |
| 2) Bharatiya Nyaya Sanhita, 2023 | |
| 3) Final Report and Framing of Charges | 30 Marks |
| 4) Translation: (10 x 2 = 20 Marks) | 20 Marks |
| a) English to Tamil | |
| b) Tamil to English | |

100 Marks

Note: Questions will be asked to test the knowledge on practical aspects, current case laws and issue based problems.

LAW PAPER-II:

- | | |
|---|----------|
| 1) Code of Criminal Procedure, 1973(with amendments as on date) | 60 Marks |
| 2) Bharatiya Nagarik Suraksha Sanhita, 2023 | |
| 3) Indian Evidence Act, 1872 (with amendments as on date) | 40 Marks |
| 4) Bharatiya Sakshya Adhiniyam, 2023 | |

100 Marks

LAW PAPER-III:**1. CONSTITUTIONAL LAW:**

40 Marks

- (i) Preamble
- (ii) Fundamental Rights
- (iii) Directive Principles of State Policy
- (iv) Fundamental Duties
- (v) Writ Jurisdiction of the Supreme Court and High Courts.

2. HUMAN RIGHTS:

20 Marks

The Protection of Human Rights Act, 1993
(with amendments as on date)

3. LEGAL AID:

20 Marks

Legal Services Authorities Act, 1987 (with amendments as on date)
Lok Adalat System

4. THE CODE OF CIVIL PROCEDURE, 1908 (with amendments as on date) 20 Marks

- | | |
|----------------|--------------------------------|
| i. Section 9 | : Jurisdiction of Civil Courts |
| ii. Section 10 | : Res Sub-judice |
| iii. Section 1 | : Res-judicata |

- iv. Order VII : Complaint (Simple format)
- v. Order VIII : Written Statement (Simple format)
- vi. Order XXVII : Suits by or against the Government or Public Officers in their Official Capacity
- vii. Section 79 : Suits by or against Government
- viii. Section 80 : Notice
- ix. Order XIV : Framing of Issues
- x. Sections 149 – 151 : Inherent Powers of Court
- xi. Sec.148A : Caveat

100 Marks

LAW PAPER–IV:

CENTRAL ACTS (with amendments as on date)

50 Marks

1. The Arms Act, 1959
2. The Prohibition of Child Marriage Act, 2006
3. The Child Labour (Prohibition and Regulation) Act, 1986
4. The Copyright Act, 1957
5. The Dowry Prohibition Act, 1961
6. The Electricity Act, 2003 (Specified Portions – Offences and Penalties)
7. The Essential Commodities Act, 1955
8. The Explosives Act, 1884
9. The Explosives Substances Act, 1908
10. The Immoral Traffic (Prevention) Act, 1956
11. The Juvenile Justice (Care and Protection of Children) Act, 2015
12. The Food Safety and Standards Act, 2006 (Specified Portions – Offences and Penalties).
13. The Probation of Offenders Act, 1958
14. The Public Gambling Act, 1867
15. The Railway Property Unlawful Possession Act, 1966
16. The SC/ST Prevention of Atrocities Act, 1989
17. The Prevention of Insults to National Honour Act, 1971
18. The Transplantation of Human Organs and Tissues Act, 1994
19. The National Medical Commission Act, 2019
20. The Information Technology Act, 2000
21. Criminal Procedure (Identification) Act, 2022
22. The Mental Health Care Act, 2017
23. Indecent Representation of Woman (Prohibition) Act, 1986
24. The Foreigners Act, 1946 (Amendment Act 2004)
25. The Narcotic Drugs and Psychotropic Substances Act, 1985
26. Pre-Conception and Pre-Natal Diagnostic Techniques (Regulation and Prevention of Misuse) Act, 1994
27. The Prevention of Damage to Public Property Act, 1984
28. The General Clauses Act, 1897
29. The Mines and Minerals (Development and Regulation) Act, 1957
30. The Rights of Persons with Disabilities Act, 2016
31. The Transgender Persons (Protection of Rights) Act, 2019
32. The Passports Act, 1967
33. The Drugs and Cosmetics Act, 1940
34. The Lotteries (Regulations) Act, 1998
35. The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
36. The Protection of Children from Sexual Offences Act, 2012
37. The Cigarettes and Other Tobacco Products (Prohibition of advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003

1. The Tamil Nadu City Police Act, 1888
2. Tamil Nadu Prevention of Dangerous Activities of Bootleggers, Drug- Offenders, Forest- Offenders, Goondas, Immoral Traffic Offenders, Sand Offenders, Sexual Offenders, Slum- Grabbers, And Video Pirates, Act, 1982
3. The Tamil Nadu Prohibition Act, 1937
4. The Tamil Nadu Gaming Act, 1930
5. The Tamil Nadu Forest Act, 1882
6. The Tamil Nadu Prohibition of Harassment of Women Act, 1998
7. The Tamil Nadu Prohibition of Ragging Act, 1997
8. The Tamil Nadu Prohibition of Charging of Exorbitant Interest Act, 2003
9. The Tamil Nadu Property (Prevention of Damage and Loss) Act, 1992
10. The Tamil Nadu Open Places Disfigurement Prevention Act, 1959
11. The Tamil Nadu Prize Schemes (Prohibition) Act, 1979
12. The Tamil Nadu Prize Chits and Money Circulation Schemes Banning Act, 1978
13. The Tamil Nadu Open Places (Regulation of pasting of Posters and Fixing of Thatty Boards) Rules, 1995
14. The Tamil Nadu Protection of Interests of Depositors (in Financial Establishments) Act, 1997
15. Tamil Nadu Clinical Establishments (Regulation) Act, 1997
16. Tamil Nadu Police Standing Order (Specified Portions-Hierarchy, Investigation, Powers and Duties of Police Officers)
17. The Medicare Service Persons and Medicare Service Institutions (Prevention of Violence and Damage or Loss to Property) Act, 2008

100 marks

MAIN WRITTEN EXAMINATION (DESCRIPTIVETYPE) (DEGREESTANDARD)

SKELETAL QUESTION PATTERN FOR PAPER–I,II,III & IV

LAW– PAPER– I

Max.Marks:100

Time: 3Hours

SECTION– A (20MARKS)				
Name of the Unit	Total No. of questions	No. of questions to be answered	Marks	Each answer in words
INDIAN PENAL CODE, 1860 / BHARATIYA NYAYA SANHITA, 2023	3	2	2X10=20	Answer not exceeding 200 words each

SECTION – B TRANSLATION (20MARKS)				
TRANSLATION ENGLISH TO TAMIL	Deposition (or) Judgements (or) Final Report	1	1	1X10=10
TRANSLATION TAMIL TO ENGLISH		1	1	1X10=10

SECTION–C (30MARKS)				
INDIAN PENAL CODE, 1860 / BHARATIYA NYAYA SANHITA, 2023	3	2	2X15 =30	Answer not exceeding 400 words each

SECTION-D (30MARKS)				
FINAL REPORT (UNDER CrPC) (OR) FRAMING OF CHARGES (UNDER CrPC)	2	1	1X15=15	Answer not exceeding 400 words each
FINAL REPORT (UNDER BNSS) (OR) FRAMING OF CHARGES (UNDER BNSS)	2	1	1X15=15	

LAW– PAPER– II

Max.Marks: 100

Time: 3Hours

SECTION –A(30 MARKS)				
Name of the Unit	Total No.of questions	No.of questions to be answered	Marks	Each answer in words
CODE OF CRIMINAL PROCEDURE, 1973 / BHARATIYA NAGARIK SURAKSHA SANHITA, 2023	4	3	3X10 =30	Answer not exceeding 200 Words each

SECTION –B(20 MARKS)				
INDIAN EVIDENCE ACT, 1872	3	2	2X10 =20	Answer not exceeding 200 words each

SECTION–C (20MARKS)				
BHARATIYA SAKSHYA ADHINIYAM, 2023	3	2	2X10 =20	Answer not exceeding 200 words each

<u>SECTION-D (30 MARKS)</u>				
CODE OF CRIMINAL PROCEDURE, 1973	2	1	2X15=30	Answer not exceeding 400 words each
BHARATIYA NAGARIK SURAKSHA SANHITA, 2023	2	1		

LAW- PAPER- III

Max.Marks: 100
Time: 3Hours

<u>SECTION-A(10MARKS) (Compulsory)</u>				
Name of the Unit	Total No.of questions	No.of Questions to be answered	Marks	Each answer in words
CONSTITUTIONAL LAW	1	1	1X10=10	Answer not exceeding 200 Words each

<u>SECTION -B(20 MARKS)</u>				
THE PROTECTION OF HUMAN RIGHTS ACT 1993	3	2	2X10=20	Answer not exceeding 200 words each

<u>SECTION-C(20MARKS)</u>				
LEGAL AID (Legal Services Authorities Act., 1987 & Lok Adalat System)	3	2	2X10=20	Answer not exceeding 200 Words each

<u>SECTION-D(20 MARKS)</u>				
THE CODE OF CIVIL PROCEDURE, 1908	3	2	2X10=20	Answer not exceeding 200 words each

<u>SECTION-E (30MARKS)</u>				
CONSTITUTIONAL LAW	3	2	2X15=30	Answer not exceeding 400 words each

LAW- PAPER- IV

Max.Marks: 100
Time: 3Hours

<u>SECTION -A(50 MARKS)</u>				
Name of the Unit	Total No.of questions	No. of questions to be answered	Marks	Each answer in words
CENTRAL ACTS	7	5	5X10=50	Answer not exceeding 200 words each

<u>SECTION -B(50 MARKS)</u>				
TAMIL NADU STATE ACTS	7	5	5X10=50	Answer not exceeding 200 words each

Annexure IV

Instructions to be followed by the candidates

1. Written Examination

1.1. Reporting Time at the Examination Venue

1.1.1. To facilitate verification of the identity of the candidates and explanation of the procedures related to the examination, the candidates shall present themselves at the examination venue one hour before the time scheduled for the commencement of the examination.

1.1.2. All gates serving as entry into the examination venue shall be closed thirty minutes before the commencement of the examination. After that, no candidate shall be permitted to enter the premises of the examination venue.

1.1.3. In case of examinations to be held in both forenoon and afternoon sessions, the reporting time for the afternoon session shall also be thirty minutes before the commencement of the examination and no one shall be allowed into the venue thereafter.

1.2. Entry into the Examination Venue

1.2.1. Candidates shall present themselves at the examination venue with the memorandum of admission (hall ticket) downloaded from the Commission's website, failing which, they shall not be allowed to write the examination. Candidates shall also bring with them, a photocopy of their Aadhaar card / Passport / Driving Licence / Permanent Account Number (PAN) card / Voter ID card as identity proof.

1.2.2. Candidates must appear for the examination at the venue they have been allotted, as mentioned in the memorandum of admission (hall ticket). Change of venue will not be permitted. No candidate, without prior approval, shall be allowed to appear for the examination at a venue other than the one originally allotted.

1.2.3. Candidates may be subjected to frisking at the examination venue, if required, with the assistance of male/female police personnel or any authorized persons, as the case may be.

1.2.4. Parents and others who accompany the candidates will not be permitted inside the examination venue.

1.3. Memorandum of Admission (Hall Ticket)

1.3.1. If the photograph of the candidate in the memorandum of admission is not printed or not clear or does not match with candidate's appearance, he/she should furnish a separate photograph affixed on a plain paper, along with his name, address, register number and signature along with a copy of the memorandum of admission (hall ticket) and a copy of Aadhaar card / Passport / Driving Licence / Permanent Account Number (PAN) card / Voter ID card, to the Chief Invigilator, who shall countersign it. The identity proof in original, should also be shown to the room invigilator for verification. The room invigilator upon verification of the identity of the candidate, shall obtain an undertaking as to the genuineness of the candidate and to the effect that he/she is aware that he/she is liable to any criminal/penal action initiated by the Commission, if the information furnished is found to be incorrect at a later date. The undertaking shall then be handed over to the Chief Invigilator.

1.3.2. Candidates must show the memorandum of admission to the Invigilator / Chief Invigilator / inspection authorities / any authorized persons of the examination hall, on demand for verification.

1.3.3. The memorandum of admission should be preserved carefully and retained permanently. The memorandum of admission should be produced whenever sought for by the Commission. The

memorandum of admission may also be photocopied, as a precaution, after the examination is over. No duplicate memorandum of admission will be issued later.

1.4. Examination Room

1.4.1. The candidates shall compulsorily be seated in the examination room thirty minutes before the time scheduled for the commencement of the examination.

1.4.2. Candidates must sit in the place allotted to them after checking the name, register number and photo as pasted on the table.

1.4.3. Water, tea, coffee, snacks, soft drinks, etc., will not be allowed inside the examination room.

1.4.4. Candidates should maintain strict discipline not only in the examination room but also inside the campus of the examination venue. Candidates found smoking / intoxicated or found to have entered into a quarrel of any kind, or to have misbehaved with the Chief Invigilator or with the inspection authorities or with the invigilator or with any other candidate either in the examination hall or inside the campus of the examination venue, either before, during or after the examination, are liable to invalidation of answer sheet/booklet and debarment for any period the Commission may deem fit, as well as appropriate criminal action.

1.4.5. Candidates suffering from serious health issues, may, with the consent of the Chief Invigilator, deposit medication or other medical requirements on the room invigilator's table for use if needed.

1.4.6. In case of extraordinary circumstances, like pandemic conditions, etc., the procedures / precautions prescribed (e.g., use of sanitizer and face mask, practicing social distancing) shall be adhered to.

1.5. Alarm Bell

An alarm bell shall be sounded in respect of each of the following activities in order to alert the candidates. The room invigilators shall make appropriate announcements as and when required.

Event	Timeline	Duration of Bell
Before Commencement of Examination		
Objective type Examination: i. Distribution of OMR Answer Sheet	30 minutes before	Short Bell (2 seconds)
ii. Distribution of Question booklet	15 minutes before	Short Bell (2 seconds)
Descriptive type Examination: Distribution of Question-cum-Answer Booklets	15 minutes before	Short Bell (2 seconds)
At the Start and During the Examination		
Commencement of the Examination	At the Designated Time	Long Bell (5 seconds)
During the Examination	Every One Hour	Short Bell (2 seconds)
Before Conclusion of the Examination	10 minutes before conclusion	Short Bell (2 seconds)
At the Conclusion of the Examination		
Conclusion of the Examination	At the Designated Time	Long Bell (5 seconds)

1.6. Instructions for the Objective Type Examination (OMR)

1.6.1. Candidates must carry only black ball point pen, a photocopy of any one proof of ID, as specified and memorandum of admission (hall ticket) inside the examination room. Other materials are not allowed.

1.6.2. OMR Answer Sheet

1.6.2.1. The pre-printed personalized OMR answer sheets containing photograph, name, register number, subject, examination centre and venue, date and session as mentioned in the memorandum of admission (hall ticket) will be supplied thirty minutes before the time scheduled for the commencement of the objective type examination.

1.6.2.2. Before using the OMR answer sheet, the photograph and the details printed on it shall be verified by the candidates. It shall be ensured that the OMR answer sheet pertains to the candidate only. If any of the details are found to be incorrect or defective in any way, it should be immediately reported to the room invigilator for replacement. No OMR answer sheet will be replaced after use.

1.6.2.3. Candidates shall darken all relevant fields of the OMR answer sheet, including the particulars required as well as answers, as per the correct method specified in page 2 of the OMR answer sheet.

















சரியான முறை / CORRECT METHOD	தவறான முறை / WRONG METHOD (மதிப்பெண் வழங்கப்படாது) (No mark will be awarded)
1. 	1.     
	2.    
	3.    
	4.    
	5.    
	6.    

1.6.2.4. The candidate must write and darken the Question Booklet Number which is used by him / her correctly in the bubbles provided in the OMR answer sheet. The question booklet number darkened by the candidate is final. The OMR answer sheets will be evaluated based on the Question Booklet Number darkened by the candidate in the bubbles. The correct method of darkening Question Booklet Number is illustrated below. For example, if the Question Booklet Number is 1234.

(I) வினாத்தாள் தொகுப்பு எண் / QUESTION BOOKLET NUMBER:

தங்களுக்கு வழங்கப்பட்ட வினாத்தாளில் அச்சிடப்பட்டுள்ள வினாத்தாள் தொகுப்பு எண்ணினை கீழேயுள்ள கட்டங்களில் கருமை நிற மையுடைய பந்துமுனைப் பேனாவினால் சரியாக எழுதி, அதன் கீழே உள்ள சரியான வட்டத்தை கருமையாக்கவும்.

Write the Question Booklet Number printed in the Question Booklet supplied to you in the Boxes given below and darken the corresponding Bubbles with Black ink ball point Pen only.

1	2	3	4
			
			
			
			

தேர்வரால் கருமையாக்கப்பட்ட வினாத்தாள் தொகுப்பு எண்ணை இறுதியானது. சரியாக கருமையாக்கப்படாத நிலையில், OMR விடைத்தாள் செல்லாததாகப்படும்.

The Question Booklet Number darkened by the candidate is final. If not correctly darkened, the OMR answer sheet will be INVALIDATED.

1.6.2.5. Candidates must darken only one of the answer bubbles in the OMR answer sheet, for each question. In case more than one bubble is darkened for a particular question, that answer shall not be evaluated.

1.6.2.6. No answer bubble should be left blank in the OMR Answer Sheet. Option [E] should be darkened if the answer is not known to the candidate. If the candidates darkened the respective answer bubble for all 200 questions, they should darken the circle "Yes" if not darkened the respective answer bubble for one or more questions i.e., left blank, they should darken the circle "No" and also write the total number of question not darkened at the box provided in Part-I(IV) as below;

(IV) 200 வினாக்களுக்கும் அது தொடர்பான விடைக்குரிய வட்டத்தை கருமையாக்கி விட்டீர்களா?

Have you darkened the respective answer bubble for all 200 questions?

‘இல்லை’ எனில், கருமையாக்கப்படாத வினாக்களின் மொத்த எண்ணிக்கையை எழுதவும்.

If 'No', write the total Number of Questions not darkened

ஆம் / Yes	இல்லை / No
	



1.6.2.7. Candidates shall affix their signature at the designated place in the OMR answer sheet.

(II) தேர்வரின் உறுதிமொழி / Declaration of the Candidate:

OMR விடைத்தாளின் பக்கம் -2ல் உள்ள அறிவுரைகளை படித்து அறிந்து கொண்டேன். மேலும், OMR விடைத்தாளில் உள்ள அனைத்து விவரங்களும் கருமையாக்கப்பட்ட வினாத்தாள் தொகுப்பு எண் உட்பட, என்னால் சரிபார்க்கப்பட்டது.

I have read and understood the Instructions at Page-2 of this OMR answer sheet. Further, all the contents in this OMR answer sheet (including Question Booklet Number darkened) are verified by me.

தேர்வரின் கையொப்பம்
SIGNATURE OF THE CANDIDATE

(தேர்வர் கையொப்பமிடவில்லையெனில், விடைத்தாள் செல்லாததாகக்கப்படும்)
(Answer sheet will be invalidated, if Not Signed by the Candidate)

1.6.2.8. Candidates shall affix his / her left hand thumb impression at the designated place in the OMR answer sheet.

இடது கை பெருவிரல் ரேகை பதியவில்லையெனில் தேர்வர் பெறும் மொத்தமதிப்பெண்களிலிருந்து 0.5 மதிப்பெண் குறைக்கப்படும்.
0.5 mark will be deducted from total marks obtained by the candidate for not affixing Left Hand Thumb Impression.

(V) தேர்வரின் இடதுகை பெருவிரல் ரேகை மட்டும்.
Candidate's Left Hand Thumb Impression only.

1.6.2.9. The room invigilator should darken the respective bubble in Column IA (with black ink ball point pen) for the following details;

(I A) TO BE DARKENED BY THE INVIGILATOR (with Black ink Ballpoint pen)		
(a) Candidate's signature available in the space provided	YES <input type="radio"/>	NO <input type="radio"/>
(b) Candidate's Left Hand Thumb Impression available in the space provided	YES <input type="radio"/>	NO <input type="radio"/>

1.6.3. Question Booklet

1.6.3.1. The question booklet will be distributed fifteen minutes before the time scheduled for the commencement of the examination.

1.6.3.2. Before writing and darkening the Question Booklet Number in the OMR answer sheet, the candidate shall verify whether all the questions are printed without any omission. In case any defect is found, it shall immediately be reported to the Room Invigilator and a replacement shall be obtained which is complete in all aspects. If any defect is noticed in the question booklet/OMR answer sheet after the commencement of the examination, it will not be replaced.

1.6.3.3. Candidates must not tick mark / mark the answers in the question booklet. Failure to comply with this instruction will result in rejection of candidature.

1.6.4. **Attendance Sheet:** After checking the OMR answer sheet and the question booklet for discrepancies, candidates must sign in the attendance sheet, after verifying his / her name and register number therein, duly mentioning the question booklet number.

1.6.5. The video regarding the instructions to candidates appearing for the objective type examination is available in <https://tnpsc.gov.in/English/omr-guidelines.html>.

1.7. Instructions for the Descriptive Type Examination

1.7.1. Candidates must carry only black ink pen (Fountain pen or Ball point pen or Gel pen), a photocopy of any one proof of ID, as specified and memorandum of admission (hall ticket) inside the examination room. Other materials are not allowed.

1.7.2. The question-cum-answer booklet as well as instructions regarding filling up of the same, shall be given fifteen minutes before the time scheduled for the commencement of the examination.

1.7.3. Candidates shall write answers in the question-cum-answer booklet.

1.7.4. Candidates must sign in the attendance sheet, after verifying his/her name and register number therein, duly mentioning the question-cum-answer booklet number.

1.7.5. In cases where the question number and the answer written therein or the question and answer written therein do not correspond to each other or the candidate makes any modification in the question number, such an answer shall not be evaluated.

1.7.6. If an answer booklet of a candidate for one paper is declared deemed not fit for valuation, the answer booklets of the candidate for the remaining papers will also be treated as invalid / not subjected for evaluation.

1.7.7. In case of doubt in the questions, English version is the final.

1.7.8. Borrowing of any material, instruments from other candidates is strictly prohibited. Candidates shall use only their own pens and specifically permitted material.

1.7.9. Candidates shall not be allowed to exceed the time allotted for answering the paper, for any reason.

1.7.10. Candidates should appear for all the papers in the examination for his / her answers to be evaluated and in case the candidate absents himself / herself for any of the papers, the papers attended will not be evaluated.

1.8. Other Instructions for the Written Examination

1.8.1. No candidate will be allowed to leave the examination hall until the closure of the examination.

1.8.2. During the course of Examination, candidates should cooperate with the videographer while capturing the visuals of their face along with their register number written/pasted on the table. If the register number written/pasted on the table is not clearly visible, the candidates should show their memorandum of admission (hall ticket) so that the register number printed on the memorandum of admission is also captured simultaneously

1.8.3. Requests from candidates for furnishing of their marks in the preliminary examination or answer paper copy before the completion of the entire selection process, will not be entertained by the Commission.

1.8.4. After conclusion of the entire selection process, copies of OMR answer sheet / descriptive type answer booklet shall be made available to the candidates on the Commission's website. On requisite payment, the candidates can download the answer papers.

1.9. Instructions for Usage of scribe and Compensatory Time

1.9.1. Candidates with Disability

1.9.1.1. Candidates with disability, shall be permitted to utilize the services of a scribe upon making such request in the online application subject to the following conditions. Request for scribe made after the submission of application or on the date of examination will receive no attention.

1.9.1.2. For the candidate with disability as defined under section 2(s) of the Rights of Persons with Disability Act, 2016, the facility of scribe and/or compensatory time shall be granted solely to those having difficulty in writing subject to uploading of a certificate to the effect that person concerned has limitation to write, including that of speed and that scribe is essential to write examination on his/her behalf from the Medical Board as per the format available in Annexure VI. Compensatory time of not less than 20 minutes per hour of examination will be allowed to candidates with disability, who have physical limitation to write including that of speed and who are utilizing the services of a scribe. The candidate with disability should upload the Certificate of Disability in the format prescribed in Annexure II and the Certificate from the Medical Board in the format available in Annexure VI at the time of submission of online application.

1.9.2. Candidates with Benchmark Disability

1.9.2.1. Candidates with benchmark disability, shall be permitted to utilize the services of a scribe / compensatory time upon making such request in the online application subject to the following conditions. Request for scribe / compensatory time made after the submission of application or on the date of examination will receive no attention.

1.9.2.2. Candidate with benchmark disability as defined under section 2(r) of the Rights of Persons with Disability Act, 2016, in the category of blindness, locomotor disability (both arm affected) and cerebral palsy, the facility of scribe shall be given, if so desired by the candidate. Compensatory time of not less than 20 minutes per hour of examination will be allowed to candidates with blindness, locomotor disability (both arm affected) and cerebral palsy and who are utilizing / not utilizing the services of a scribe. The candidates with benchmark disability in the category of blindness, locomotor disability (both arm affected) and cerebral palsy should upload the Certificate of Disability in the format prescribed in Annexure II, at the time of submission of online application.

1.9.2.3. In case of other category of benchmark disability, the provision of scribe can be allowed on uploading of a certificate from the Chief Medical Officer / Civil Surgeon / Medical Superintendent of a Government Health care institution, to the effect that person concerned has limitation to write, including that of speed and that scribe is essential to write examination on his/her behalf. Compensatory time of not less than 20 minutes per hour of examination will be allowed to candidates with other category of benchmark disability and who are utilizing the services of a scribe. The candidates with other category of benchmark disability should upload the Certificate of Disability in the format prescribed in Annexure II and the Certificate from the Chief Medical Officer / Civil Surgeon / Medical Superintendent of a Government Health care institution in the format available in the Annexure VI, at the time of submission of online application.

1.9.2.4. All candidates with benchmark disability who have physical limitation with regard to writing including that of speed and not availing the services of a scribe will be allowed additional time of a minimum of one hour for an examination of three hours duration, on production of a certificate from the Chief Medical Officer / Civil Surgeon / Medical Superintendent of a Government Health care institution, to the effect that person concerned has limitation to write and compensatory time is recommended. Such candidates with benchmark disability should upload the Certificate of Disability in the format prescribed in Annexure II and the Certificate from the Chief Medical Officer / Civil Surgeon / Medical Superintendent of a Government Health care institution in the format available in Annexure VI at the time of submission of online application.

1.9.3. Failure to upload the certificates as mentioned above at the time of submission of online application shall result in rejection of claim after due process.

1.9.4. The Commission will arrange for scribes and the fee amount to be paid to the scribes will be met by the Commission. Candidates availing of the services of the scribes need not pay any fee to them.

1.9.5. All candidates with disability, availing of the services of the scribes while appearing for the written examination will be seated in a separate room in the ground floor, in close vicinity to the Chief Invigilator's control room and under the close supervision of the Chief Invigilator.

1.10. Special Instructions for the Candidates with Benchmark Disabilities

1.10.1. Candidates with benchmark disability must affix their signature and left hand thumb impression in the space provided in the answer sheets, if possible. Candidates with locomotor disability and visual impairment who have been permitted to use scribe facility, who are unable to affix their signature, may affix their left hand thumb impression alone. Candidates who are unable to use their left hand, must affix right hand thumb impression. Candidates who are unable to use both hands, and who have been permitted to use scribe, may leave the signature and thumb impression columns blank.

1.10.2. All persons with benchmark disability, who are unable to climb the staircase, will be allowed to write the examination in a room in the ground floor, in close vicinity to the Chief Invigilator's control room.

1.11. Penalty for Violation of Commission's Instruction

The answer sheets of the candidates will be invalidated / marks deducted / criminal action initiated / and debarment imposed for the following violations:

1.11.1. Invalidation of Answer Sheet in Objective Type Examination

1.11.1.1. Usage of pen other than black ink ball point pen.

1.11.1.2. Usage of pencil.

1.11.1.3. Making any irrelevant or impertinent remarks / symbols.

1.11.1.4. If the Barcode / OMR-track printed on page 1 of the OMR answer sheet is tampered with.

1.11.1.5. If the candidate has not signed in the space provided in page 1 at part II OMR answer sheet.

1.11.1.6. Required particulars in the OMR answer sheet have not been filled up.

1.11.1.7. Wrongly seated in the place of other candidates and/or written the examination using the OMR answer sheet of other candidates.

1.11.1.8. If the bubbles for Question Booklet Number are not shaded

1.11.1.9. If the Question Booklet Number printed in the Question Booklet supplied to the candidate is not darkened correctly in part II (I) of OMR answer Sheet / or even if one or more bubble(s) of Question Booklet Number is left blank (not darkened) in the OMR answer sheet.

1.11.1.10. Candidates must darken only one of the answer bubbles in the OMR answer sheet, for each question. In case more than one bubble is darkened for a particular question, that answer shall not be evaluated.

1.11.1.11. Question Booklet Number darkened in bubbles provided for Question Booklet Number by the candidate is out of question booklet number series printed [Not in range of QB series.

1.11.1.12. If either Part-I or Part-II or both of OMR Answer Sheet is crossed out.

For Example:



1.11.2. Invalidation of Answer Booklet in Descriptive Type Examination

1.11.2.1. Usage of pens other than black ink pens. The candidate shall use the same black ink pen (Fountain pen or Ball point pen or Gel pen) in the entire answer booklet for all purposes including writing the register number, signing on the first page, answering, drawing, underlining, highlighting, striking off unused space in the answer booklet, striking off answers in excess of the number required, etc. For this purpose, candidates should keep sufficient number of additional black ink pens of same type, with same colour and shade of ink.

1.11.2.2. Usage of whitener, sketch pens, pencil, colour pencils, multicolour pens, crayons or any other writing materials, for any purpose.

1.11.2.3. Writing religious symbols, writing their name, signature, phone number, cell phone number, initials, address and writing any other name, initial or address in the answer booklet except in the manner instructed in the question-cum-answer booklet.

1.11.2.4. Appealing to the examiner in the answer booklet, invoking sympathy of examiners in connection with their results.

1.11.2.5. Candidates writing anything unconnected to the question, or any impertinent remarks and irrelevant matter revealing his / her identity.

1.11.2.6. Writing the answers in more than one language (i.e., partly in Tamil and partly in English) except in cases where specifically permitted. If the candidates answer in Tamil, they should write the entire examination in Tamil only or if the candidates answer in English, they should write the entire examination in English only. However, technical words which cannot be translated, can be written in the respective languages, i.e., only the technical words and not the entire sentence / entire answers. The answer booklet of the candidate who violates this instruction will be invalidated.

1.11.2.7. Wrongly seated in the place of other candidates and/or written the examination using the answer booklet of other candidates.

1.11.2.8. Tampering with the Barcode printed on the question-cum-answer booklet.

1.11.2.9. The question-cum-answer booklet for Main examination (Descriptive Type) which has not been signed by the candidates in the designated places.

1.11.3. Deduction of Marks for Objective Type Examination

1.11.3.1. In case of non-personalised OMR answer sheet, two marks will be deducted for writing the register number incorrectly.

1.11.3.2. If none of the respective answer bubble is darkened for any of the question, (i.e., if left blank) 0.5 mark will be deducted from the total marks obtained by the candidate.

1.11.3.3. If Left Hand Thumb Impression is not affixed at the space provided at part 1 of page 1 of the OMR answer sheet, 0.5 mark will be deducted from the total marks obtained by the candidate

1.11.4. Criminal Action: Criminal action will be initiated against the candidates for the following reasons.

1.11.4.1. Misbehaviour and indiscipline in the examination hall: Candidates should maintain strict discipline not only in the examination room, but also inside the campus of the examination venue. Candidates found smoking / intoxicated, or found to have entered into a quarrel of any kind, or to have misbehaved with the Chief Invigilator or with the inspection authorities or with the invigilator or with any other candidate either in the examination hall or inside the campus of the examination venue, either before, during or after the examination, are liable to invalidation of Answer sheet / Question-cum-Answer Booklet and debarment for any period the Commission may deem fit, as well as appropriate criminal action.

1.11.4.2. Indulging in any type of malpractice, including impersonation and resorting to unfair means within the examination hall or outside will lead to debarment for any period deemed fit by the Commission, besides initiation of criminal action.

1.11.5. Invalidation of Answer sheet / Question-Cum-Answer Booklet as well as debarment for such period as the Commission may deem fit will be imposed on candidates resorting to any kind of irregularity or malpractice within / outside the examination hall including:

- a. Consulting with / copying from another candidate in the examination hall.
- b. Permitting others to copy from his/her Answer Sheet / Question-cum-Answer Booklet.
- c. Copying from books or notes which are printed / typewritten / handwritten.
- d. Seeking the help / assistance of any official / hall supervisor in answering questions in examination hall.
- e. Approaching or attempting to approach an examiner or getting other people to approach an examiner on his behalf.
- f. Possession of electronic devices such as cellular phones, watches with inbuilt memory note, and rings with in-built memory notes, Bluetooth devices, communication chip, other electronic devices and non-electronic devices such as P&G design data book, books, notes, handbags, other non-permitted materials, etc.
- g. Taking away from the examination hall, the whole or part of any used / unused Answer Sheet / Question-cum-Answer Booklet without handing it over to the room invigilator.
- h. Tampering with the Barcode / OMR Track printed on the Answer Sheet / Question-cum-Answer Booklet.

1.11.6. Violation of any one or more of the instructions contained in the Notification, Commission's Instructions to Applicants / instructions printed on the question booklet / OMR answer sheet / question-cum-answer booklet / memorandum of admission (hall ticket) shall also make the candidate liable to debarment, either permanently or for such period as the Commission deems fit, and/or rejection of candidature after due process and /or invalidation of answer sheet / answer booklet and/or any other penalty, as decided by the Commission.

1.11.7. Debarment

The period for which candidates shall be debarred from appearing for the examinations / participating in the recruitment processes conducted by the Commission, for the offences committed by the candidates are given below. Besides debarment, the candidate shall also be liable to rejection of candidature after due process, invalidation of answer sheet/papers, as the case may be. Criminal action may also be initiated against such candidates wherever indicated.

S. No.	Nature of Offence	Period of Debarment
1	Attempts to influence the Chairman, Members of the Commission, Secretary, Controller of Examinations or any officer or staff of the Commission, personally / by letter / through relatives, friends, patrons, officials or other persons.	Three Years

2	Production of bogus community / destitute widow / differently abled / ex-serviceman / transgender / person studied in Tamil medium certificates, etc. Tampering or alteration in the documents or certificates.	Permanent, Initiation of criminal action
3	Suppression of material information, at any stage of the selection process, regarding: <ul style="list-style-type: none"> i. Previous appearances or availing free chances. ii. Regular / temporary employment in other Recruiting Agencies or Authorities of in the state or Union Government or other States or Union Territories or National Capital Territory or Public Sector Undertakings or Universities or Cooperative Societies or Local Bodies or Quasi Government Organizations either State or Central. iii. Criminal cases except the cases filed below the age of 18 (Juvenile) irrespective of the outcome of cases, arrests, convictions, disciplinary proceedings etc., iv. Debarment or disqualification by Union Public Service Commission / State Public Service Commissions / other agencies 	One Year
4	Possession of electronic devices such as cellular phones, watches and rings with in-built memory notes, Bluetooth devices, communication chip, any other electronic devices inside the examination room and also seeking the help of / assistance of any official / invigilator / any outsider in answering question	Permanent
5	Possession of non-electronic devices such as P&G Design Data Book, books, notes, guides, handbags, other non-permitted materials, etc. inside the examination room.	Three Years
6	Consulting with other candidates, copying from other candidates, permitting others to copy from his / her answer paper, copying from books or notes which are printed / typewritten / hand written, etc.	Three Years
7	In addition to the offences listed herein, the involvement of candidates in any indiscipline or irregular practices within / outside the examination room.	Three Years
8	Written certain unwarranted remarks unconnected with answers to the subject concerned in the answer books, etc., i.e., vulgar, derogatory and obscene language.	Three Years
9	Appeal to the examiners in the answer books, to value liberally or to award more marks or to be sympathetic, etc.	One Year
10	Approaching or attempting to approach an examiner or getting other people to approach an examiner on his / her behalf	Permanent, Initiation of criminal action
11	Taking away from the examination hall, the whole or part of any used / unused OMR answer sheet / question-cum-answer booklet, without handing it over to the room invigilator. Tampering with the Barcode and/or OMR Track printed on the OMR answer sheet/question-cum-answer booklet.	Three Years
12	Candidates found smoking / intoxicated, or found to have entered into a quarrel of any kind, or to have misbehaved with the Chief Invigilator or with the inspection authorities or with the invigilator or with any other candidate either in the examination hall or inside the campus of the examination venue, either before, during or after the examination.	Three Years
13	Indulging in grave malpractices, including impersonation, amounting to subversion of the conduct of examination.	Permanent, Initiation of criminal action

2. Answer Key Challenge for Objective Type Examination

2.1. Tentative answer keys will be hosted in the Commission's website within six working days from the date of conduct of objective type examination. Candidates can challenge the tentative answer keys of the

objective type examination through the 'Answer Key Challenge' window available in the Commission's Exam Dashboard. Representations, if any, challenging the tentative answer keys shall be submitted only through online mode within seven days from the date of publication of tentative answer keys. Representations received by post or e-mail will receive no attention.

2.2. Detailed instructions, procedures to challenge the tentative answer keys have been made available in the Commission's website. Representations made online/offline after the closure of the window will also receive no attention.

2.3. The challenges submitted on time, through the online mode, shall be referred to a committee comprising of experts in each subject. The decision on the final answer key shall be made, based on the recommendations of the expert committee and answer sheet evaluation shall commence thereafter.

2.4. The Commission shall not publish the final answer key until the completion of the entire selection process.

2.5. Answer keys will not be hosted in the Commission's website for the descriptive type examination.

3. Onscreen Certificate Verification

3.1. Onscreen Certificate Verification will be done based on the documents already uploaded by the candidate at the time of online application.

3.2. Based on the onscreen certificate verification, the candidates will be given 10 calendar days to upload the required document(s) / defective document(s) or certificate(s). Failure to reupload the required / defective / missing document(s) / certificate(s) as per claim in the online application during Onscreen Certificate Verification (OCV) shall result in rejection of candidature after due process.

4. Physical Certificate Verification

4.1. Candidates admitted to physical certificate verification shall bring all the original certificates uploaded / re-uploaded (if applicable) for physical certificate verification as claimed in the online application, without fail.

4.2. After verification of original certificates, the eligible candidates alone will be admitted for interview. If the candidate does not satisfy the eligibility criteria, his/her online application will be rejected and his/her provisional admission to physical certificate verification will be cancelled and will not be allowed to attend the interview.

4.3. If the candidate does not appear for the physical certificate verification on the scheduled date and time, the candidate will not be given any further chance to appear for the physical certificate verification and will not be allowed to attend the interview.

5. Interview

5.1. Candidates should appear for the interview on the date and time notified by the Commission. The request for the change of date and time of interview will not be entertained.

5.2. If the candidate does not appear for the interview on the scheduled date and time, the candidate will not be given any further chance to appear for the interview and will not be considered for selection.

Annexure-V
Form for Practice Certificate

1.	Name of the Candidate	
2.	Father / Spouse Name	
3.	Date of Birth	
4.	Qualification	
5.	Permanent Address	
6.	Advocate Enrolment No.	
7.	Whether the candidate have had active practice in criminal courts for a period of not less than 5 years?	Yes / No
8.	Period of active practice	

This is to certify that Thiru/Tmt./Selvi have had active practice in Criminal Courts for a period of not less than 5 years as stated above, as on the date of notification (i.e., 02.12.2025). The above particulars furnished by me are correct.

Affix photograph of the candidate with the signature of the Certifying Authority on the Photograph

Seal of Office / Officer:

Place
Date:

Signature
Name & Designation of
the
Competent Authority

Note:

1. Criminal Courts means the High Courts, Courts constituted under any law, Courts of Session, Judicial Magistrates of the first class, and in any metropolitan area, Metropolitan Magistrates, Judicial Magistrates of the second class and Executive Magistrates.
2. The Competent Authority to issue the practice certificate is Public Prosecutor, High Court of Madras, Additional Public Prosecutor, High Court of Madras, District Public Prosecutor, Additional Public Prosecutor, Special Public Prosecutor of the Directorate of the Prosecution and Senior Advocate.
3. Senior Advocate means Advocate designated as Senior Advocate by the High Court of Madras in exercise of the powers conferred by section 16(2) of the Advocates Act, 1961.

Annexure - VI

1. Form for Certificate for Allocation of Scribe / Compensatory Time

This is to certify that I have examined Mr/Ms/Mrs. _____ (Name of the candidate with disability) a person with _____ (Nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o _____ a resident of _____ (Village / District / State and to state that He / She has physical limitation which hampers his / her writing capabilities owing to his / her disability).

Due to the above mentioned disability following concession may be given: - *

1. Allocation of a scribe.
2. Compensatory time for writing the examination.

*strike out the non applicable

Signature

(Chief Medical Officer / Civil Surgeon / Medical Superintendent / notified Medical Authority of a Government Health Care Institution / Medical Board)

Name & Designation

Name of Government Hospital / Health Care Centre / The notified Medical Authority / Medical Board.

(Photo of the
Differently Abled
Person and Stamp
to be fixed here)

Place:

Date:

Signature / Thumb impression of the Differently Abled Person

Note: Certificate should be given by a specialist of the relevant stream / disability

(e.g. Visual Impairment – Ophthalmologist, Locomotor disability – Orthopedic Specialist / PMR etc.,)

2. Certificate from the Head of Institution/ University

This is to certify that Thiru/Tmt/Selvi. _____ son / daughter of Thiru/Tmt. _____ bearing Register no. _____, completed the _____ course during the academic year _____ to _____ in our Institution / University. He / she has successfully completed all the requirements of the course / program and results for all subjects were declared on _____

photograph of the
candidate with the
signature of the
authorised
signatory

Office Seal:

Date: _____

Signature (with Seal) of the
Authorised Signatory of the Institution /
University (Controller of Examinations /
Principal / Registrar)

3. Undertaking for spelling mistake in the Name/Mistake in the initial of the candidate in the certificate

I, _____, son/daughter of _____, hereby declare that spelling of my name/initial* has been wrongly mentioned as _____ in the Certificate uploaded by me.

My correct name is _____, and both names refer to one and the same.

* Strike out whichever is not applicable

Date: _____

Place: _____

Signature of Candidate: _____

Name: _____

Register No. _____

Notification No. & Date. _____

4. Undertaking for spelling mistake in the Name/Mistake in the initial of the Father/Mother's name in the certificate

I, _____, son/daughter of _____, residing at _____ do hereby declare that in the Community Certificate uploaded by me, my Father's/Mother's Name /initial* has been wrongly mentioned as _____ instead of _____.

Both the above names refer to one and the same.

* Strike out whichever is not applicable

Date: _____

Place: _____

Signature of Candidate: _____

Name: _____

Register No. _____

Notification No. & Date. _____